

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

January 7, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.

Rev. Gary Stringfellow, Parker United Methodist Church, gave the Invocation.

Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Miller, Jones, Haney and Chaple and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, Building Official Creel, Public Works Supervisor Brunson and Police Chief Sweatt

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Miller, the minutes of the Workshop Meeting of December 10, 2013, the Workshop Meeting of December 17, 2013, and the Regular Meeting of December 17, 2013, were approved, 5 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—Norm Summers, 1329 Stratford Avenue, addressed the Council asking for the issuance of an electrical permit at the site of his former house, which burned. Bo Creel, Building Official, addressed the Council, noting that when the City began considering this, staff thought it would need to be a variance, but after review, was determined it was not a variance request. After describing that this was a residential property, Mr. Creel recommended issuance of the permit with conditions: 1) if a principal structure is constructed, the permit becomes null and void and power to the accessory structures will have to be supplied from the principal structure; 2) if there is a change of ownership for the property, the permit becomes null and void and power for the service pole must be discontinued; 3) as per the requirements of the LDR, no further accessory structures may be placed or constructed until a principal structure is built; 4) no recreational vehicles used for living or sleeping may be kept on the property; 5) no boat docked at the property can be used for living or sleeping purposes. Council Member Chaple asked about the amperage needed and Mr. Summers said he had a freezer, ice machine, a deep well pump and power for the boat dock and that 100 amps would be sufficient; that he had no intention of living on the property or the boat; that he appreciated the consideration by the Council. Mr. Creel also recommended the LDR be amended to address future situations when property is affected when conditions are outside the control of the owner.

Council Member Miller made a motion to approve the permit as recommended, Council Member Haney seconded the motion and it passed, 5 ayes, 0 nays.

Michael Santoro addressed the Council about his vacant residential lot across from his home, and asked if he could get power without a structure. He also asked about the City's progress with any changes to our Code. Mayor Musgrave noted that the County had a recently changed its animal control ordinance and Clerk Rowell will send him a copy of that.

Reverend Gary Stringfellow, representing the newly-formed Parker Ministerial Alliance, addressed the Council, noting that even though the Christmas Sing-along in Memorial Park had to be cancelled due to bad weather, he wanted to let the Council know that the Alliance was interested in doing some special events in the City, perhaps on Veterans' Day, Fourth of July, Thanksgiving or Easter; that when appropriate to partner to sponsor events for the community, the Alliance was interested and able.

REGULAR AGENDA

1. Lien on Arrow St. vacant lot near corner of Lake Dr.—Diane McKay, a realtor with Coldwell Banker and representing Bank of America, addressed the Council giving background on the property and the code violation fine and lien of \$5250. She asked that the lien amount on the property be reduced to \$1000 so that a pending sale could go through and the property be occupied and maintained instead of sitting vacant.

Council Member Miller made a motion to adjust the lien amount to \$1000. Council Member Chaple seconded the motion and it passed, 5 ayes, 0 nays.

2. Request for permit for portable on demand storage unit on premises at 1329 Dover Road—Linda Geiger addressed the Council requesting to have a portable storage unit on the property at 1323 - 1329 Dover Road; that they are remodeling the units and need the extra storage for three months.

Council Member Miller made a motion to grant a three month permit, at a fee of \$5 per month. Council Member Jones seconded the motion and it passed, 5 ayes, 0 nays.

3. Resolution 2014-320—Extending moratorium on building accessory structures in front yards—Council Member Miller made a motion to read Resolution 2014-320, the motion was seconded by Council Member Chaple, and passed 5 ayes, 0 nays. City Clerk Rowell read the resolution by title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, FLORIDA, EXTENDING THE MORATORIUM IMPOSED IN RESOLUTION NO. 2013-317, DETERMINING THE

POTENTIAL NEED FOR CHANGES IN THE CITY'S ORDINANCES AND DIRECTING STAFF TO ACTIVELY PURSUE PROPOSED CHANGES; EXTENDING THE TEMPORARY MORATORIUM IMPOSED IN RESOLUTION NO. 2013-317 ON THE ERECTION, PLACEMENT OR ESTABLISHMENT OF ACCESSORY STRUCTURES IN THE FRONT YARD OF PARCELS WITHIN THE CITY OF PARKER FOR AN ADDITIONAL 45 DAYS FROM JANUARY 13, 2014; REPEALING ALL RESOLUTIONS IN CONFLICT HERewith AND RECITING AN EFFECTIVE DATE.

Council Member Miller made a motion to adopt Resolution 2014-320. Upon second of Council Member Jones, the motion passed 5 ayes, 0 nays, and the resolution was adopted.

4. Resolution 2014-321—Revising certain development order fees—Council Member Miller made a motion to read Resolution 2014-321, the motion was seconded by Council Member Chaple, and passed, 5 ayes, 0 nays. City Clerk Rowell read the resolution by title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, FLORIDA, ESTABLISHING DEVELOPMENT ORDER FEES, DEFRAYING THE COST OF THE DEVELOPMENT REVIEW PROCESS, REPEALING RESOLUTION NO.2013-313 AND ALL RESOLUTIONS IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE.

City Clerk Rowell noted that the resolution was being brought to the Council for consideration to lower three development fees: variance requests, tree permits, and adding portable storage unit fees. Council Member Miller asked that more discussion occur on the tree portion of the LDR and on the pricing for picking up cut trees by the City. The Council took no action on the resolution, choosing to wait and bring the resolution back after more discussion by staff.

5. Street sweeping program/Authorization of capital expenditure—Mayor Musgrave introduced the item, noting that during creation of the budget for this year, the Council identified a cost for a street sweeper but had not yet authorized the purchase; that the issue was more a program for street sweeping, not just a machine; that the City's mechanic had reviewed the suggested machinery and approved. Public Works Supervisor Brunson addressed the Council, stating that this would be new program and that operating procedures would be developed; that the amount previously identified was \$30,000; that the machine would be the size of a Kawasaki "mule", two-passenger, with a 60-gallon water tank, and front brush assembly. Council Member Haney noted that he was sure a street sweeper was needed but questioned if the size of the equipment was large enough. Public Works Supervisor Brunson explained that this equipment was designed for street sweeping; that a large suction-vac truck only works with curbs. Public

Works Supervisor Brunson was asked about the cost of maintenance and specifically the cost of the broom and he gave the cost for the broom assembly of approximately \$4,000; that maintenance costs depend on the type of usage and that water on the broom is important for extending the life; that there are other attachments for the vehicle; that 80 man-hours per quarter could be saved if the City had this equipment.

Council Member Jones made a motion to authorize purchase of a street sweeper and Council Member Chaple seconded the motion. The motion passed, 4 ayes, 1 nay, with Council Member Haney being the dissenting vote.

MAYOR'S REPORT— Mayor Musgrave noted that 1) the Florida Department of Revenue was doing an audit on the City's fuel tax refunds; 2) the annual financial audit of the City was underway; 3) the lack of clear title by the City to the boat ramp and park at Donalson Point may affect a potential grant for improvements to the ramp and it was agreed that two workshops would be held with residents on the issue (10:30 a.m. and 5:30 p.m. on Thursday, January 23rd); 4) visitors at the Parker Library were 1635 in October, 1335 in November, and 1521 in December.

COMMENTS AND ANNOUNCEMENTS— Council Member Miller said that the generators were on line at the two pump stations improved with the CDBG funds, and Mayor Musgrave noted that the projects were complete except for close-out documentation.

ADJOURNMENT—The meeting was adjourned at 6:27 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

January 21, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.

Rev. Craig Walker, Parker First Baptist Church, gave the Invocation.

Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Miller, Jones, Haney and Chaple and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan and Police Chief Sweatt

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Haney, the minutes of the Regular Meeting of January 7, 2014 were approved, 5 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—Norm Summers, 1329 Stratford Avenue, addressed the Council asking for reconsideration of the conditions of the electrical permit approved by the Council unanimously at the last meeting. After much discussion, each Council member agreed that no further accommodation should be made.

REGULAR AGENDA

1. **Financial report**—Bookkeeper Clawson reported on estimated revenues through December 2013, noting that the City should have received 25% of annual revenues and that her estimates showed 23.93% had been received through December; she reviewed expenses by fund and by category, noting that because of the accrual method of accounting, funds received--especially from some state revenues--are accounted for in the month the revenues are earned. Mayor Musgrave asked that a new "Operating Reserves" account be created for the balance sheet so the members can see the progress, particularly since the Council recently designated \$100,000 as reserves.

2. **Parking on rights-of-way**—Mayor Pro Tem Miller said that he had talked with Springfield and Callaway, noting that Callaway's ordinance says that anything on the right-of-way can be declared a nuisance and can be removed; that Parker's current ordinance regarding parking only covers residential properties and should be made to apply to commercial and mixed-use, also; that he had given some wording to Code Officer Brannon to work into an ordinance.

3. **Concept for a Parker History Museum**—This item was deferred until the next meeting as Fire Chief Kelly had gone home sick.

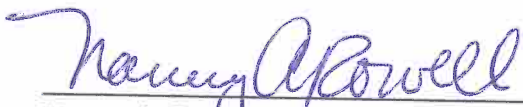
4. **Lien adjustment—621 N. 9th Plaza**—City Clerk Rowell explained that the owners had asked for a lien adjustment but had not, as of that afternoon, identified an amount to offer the City. There was no action on this item.

5. **Property-related public nuisance**—Police Chief Sweatt addressed the Council about a model ordinance enacted by the City of Panama City to address numerous calls for law enforcement during a month at a business; that it was called a chronic nuisance ordinance; that it was working as a pro-active tool for businesses to keep their facilities in compliance with laws; the ordinance deems five or more law enforcement visits in a month to be a chronic nuisance; and that it was another tool for code enforcement and law enforcement. Mayor Musgrave noted that an ordinance would be drafted and brought back to the Council.

MAYOR'S REPORT— Mayor Musgrave noted that 1) the City would be participating in Operation Cinderella, a spring “Clean-up, Paint-up, Fix-up” project; 2) Waste Management has completed the purchase of the Parker Sanitation Division of Advanced Disposal and that fees and schedules would be honored through the City’s franchise agreement period; 3) the December water-loss report showed a 9.83% loss; and, 4) a primary lift station in Callaway has not been working correctly and that all of the AWT partners would be meeting the following Tuesday at 10:30 a.m. to discuss the various responsibilities.

COMMENTS AND ANNOUNCEMENTS—Council Member Chaple said that he hoped the City staff would continue to look for ways to prevent water leaks. Council Member Haney said he wanted to discuss police officers’ leave time.

ADJOURNMENT—The meeting was adjourned at 6:19 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
WORKSHOP MEETING
PARKER CITY COUNCIL**

January 23, 2014

10:30 a.m.

Mayor Musgrave called the meeting to order at 10:30 a.m.

Present: Council Members Miller, Jones, Haney and Chaple and Mayor Musgrave.

Also Present: Pam Hood, Assistant to City Clerk and Police Chief Sweatt

Mayor Musgrave welcomed the attendees and stated the purpose of the meeting was to get homeowners in the designated area (Third Amendment to the Plat of Point Donalson) to have a say in the issue at hand—the ownership of the park in Donalson Point. He stated that the City had no preference as to the outcome, but there must be a 100% agreement from the homeowners involved.

Bill Libby – 4717 Sunset Dr. – As a home owner, he has no problem with the City maintaining “as is”.

George Nepereny – 4735 Sunset Dr. – He noted that either the property owners need to form a group to maintain the property or the City would need ownership to continue to maintain the property. He identified some issues regarding homeowners’ associations such as questions about taxes and insurance, association fees, covenants, etc. He said getting 100% agreement would be difficult.

Gayle Lawson – 1500 Dover Rd – Asked for background information about which property and residents were affected.

Mayor Musgrave noted that only 51 parcels are in the plat that shows the park area; that grants were explored for rehabilitation and improvements to the park; that the City is currently maintaining this property but doesn’t own it; that in order to obtain a grant, the city must show ownership.

Ms. Lawson asked about the possibility of the property owners in the plat giving the City a 99-year lease and the City still maintaining the property.

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Debra Greiner – 4612 Sunset Dr – Asked to see the plat map for the Third Amendment.

Councilman Miller – The Third Amendment showed the property named as a park.

Ms. Lawson asked if letters went out to all affected residents, asked if there were any remote owners, asked about other common areas and parks in the area, and questioned the public right-of-way.

Ms. Greiner asked about an area that was a marsh and about the date of the Clarifying Dedication. Council Member Miller said the date was 1976.

Allison Bailey – 1460 Parkway Dr—She asked that if the City owned the property, if the City could sell it. Council Members Miller and Jones responded that the City, by ordinance, cannot sell waterfront property it owns.

Lott Lawson – 1500 Dover Rd – He noted that if there was a guarantee that the City would not sell the park property or do anything else to it, the residents might be more likely to want to agree.

Deena Brannon of the Clerk's Office addressed the Council noting that there were no diagrams or formal plans for the park improvement since staff had assumed the City was not eligible once the title search information was returned. She said when the grant was originally applied for the City was going to repair/upgrade the boat ramp and put in a small dock for those launching boats.

Ms. Lawson said that she was concerned that if the park was more attractive there would be more users and more traffic.

Councilman Chaple asked Ms. Lawson if the homeowners wanted to keep it, they would have to maintain it; that the City would not maintain it for private owners.

Joyce Wilson – 1531 Logan Ct – She said she needed more information, but that she did not see her family wanting to give it to the City.

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Ms. Greiner noted that she had not received the letter from the City and that she needed more information, wanted to hear from the City Attorney, and asked about the legal definition of a park.

Dan Van Sickel – 1515 Logan Ct – Said he saw no reason to not grant the City ownership; no reason to change what has been working for so long.

Ms. Lawson asked about the sewer lift station and the ownership or easement granted; suggested that it was unclear if the City had a right or easement to the lift station.

Mayor Musgrave said he would ask the City Attorney to attend the 5:30 workshop.

Councilman Miller said that Wayne Wert could not be present but asked that Mr. Miller represent his view as wanting to turn the park over to the City.

Bill Hatley – 1439 Parkway Dr – Said he wanted to keep the park as it is; no more attractions at the park and have the City take it over.

Councilman Jones noted that there shouldn't be increased traffic if the park is not advertised, but that the boat ramp is washing out and needs to be worked on.

Joyce Wilson asked about posting no overnight parking or anchoring signs, and Police Chief Sweatt noted that in City parks there are closing times and signage but those do not apply because the park isn't owned by the City

Ken Kimball – 4809 Sunset Dr – Asked if both signatures of husband and wife are required if property is jointly owned.

Mr. Lawson said that the Property Appraiser's Office told him that as long as the property was maintained as a 'park' there would be no taxes; that he had, when on the Council, suggested a dock by the ramp; asked if Parker residents could be the only authorized users of the park.

Susan Kimball – 4809 Sunset Dr – Asked why owners of all 51 properties would have to approve and Mayor Musgrave responded that it was the opinion of the City Attorney.

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Ms. Greiner said that she was concerned about anyone now being injured on the property and asked if the park should be closed.

ADJOURNMENT—Mayor Musgrave adjourned the meeting at 11:27 a.m.



Pam Hood, Assistant to City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

February 4, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.

Rev. Dr. Richard Connor, Parkway Presbyterian Church, gave the Invocation.

Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Miller, Jones, Haney and Chaple and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, Police Chief Sweatt and Public Works Supervisor Brunson

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Jones, the minutes of the Regular Meeting of January 21, 2014 were approved, 5 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—Deborah Greiner addressed the Council regarding the Donalson Point boat ramp, stating that she did not receive the mailings from the City due to an address error and that she had concerns about the documentation and the ownership of the park by the residents. She suggested a real estate lawyer review the issue. City Attorney Sloan explained that had already been done by taking the issue to Attorney's Title Fund Services where a group of attorneys who work for title underwriters had reviewed the records.

Melanie Austin, President of the Long Point Condominium Association, addressed the Council asking for relief and assistance with the Association's lift station stating that it is located on an adjoining property, there have been difficulties keeping it up, that it has cost \$8,600 in the last 3 years, that DEP said it is in working condition, that there is sand in the lift station. She asked for help maintaining the lift station or for the City to take it over. Public Works Supervisor Brunson said he would get Ms. Austin the County's minimum requirements for a lift station before they would agree to maintain it.

Norm Summers addressed the Council asking again for reconsideration of the conditions of the electrical permit approved by the Council unanimously at the January 7 meeting, stating he felt the City was treating him differently. City Attorney Sloan reviewed how the Council came to the decision to grant the permit with conditions, noting that the Council had taken Mr. Summers hardship into account. After discussion, the Council made no changes to their previous decision.

REGULAR AGENDA

1. PUBLIC HEARING on Resolution No. 2014-322: Non ad-valorem assessments for abatement of code violations—Mayor Musgrave opened the public hearing and explained the connection between the resolution and the previously passed ordinance on this topic. There was no public comment. The public hearing was closed.

Council Member Miller made a motion, seconded by Council Member Haney, to read Resolution 2014-322. The motion passed, 5 ayes, 0 nays and the resolution was read by title.

Council Member Miller made a motion, seconded by Council Member Chaple, to adopt Resolution 2014-322. The motion passed, 5 ayes, 0 nays.

2. Request for a variance for a fence at 727 Arrow St.—Michael Simons addressed the Council asking to extend his 8-foot side fence past the front of his house by 10 feet due to animals in the neighbor's yard. Council Member Chaple suggested 14 feet might be more reasonable. After the Council made affirmative findings for all the criteria for a variance, Council Member Haney made a motion, seconded by Council Member Miller, to grant the variance and the motion passed, 5 ayes, 0 nays.

3. Agreement with Northwest Florida Water Management District for funding of stormwater project at 11th St. and Cheri Lane—Elizabeth Moore of Preble-Rish, Inc.(PRI) addressed the Council stating that in early 2012 the City began looking at conceptual plans on how to alleviate drainage problems in that area, and that PRI had been seeking funding options since then. She said the Northwest Florida Water Management District (District) has looked at the project and is considering funding it; that the draft agreement with the District before the Council is for the planning, design and construction of the stormwater improvements in the amount of \$1,013,467; that the final decision of the District would be made the following week.

Council Member Miller made a motion to approve the agreement with the District contingent on the District's approval of the grant and any wording issues being resolved with the City Attorney. Council Member Jones seconded the motion and it passed, 5 ayes, 0 nays.

4. Request for approval of new member of Parker Volunteer Fire Department—Fire Chief Kelly addressed the Council asking for approval of Dillon Gooding. The Council, by a vote of 5 ayes and 0 nays, approved the new volunteer.

5. Accessory structures in front yard—Mayor Musgrave requested the Council review the language on this topic that had been recommended by the Planning Commission. Council Member Miller said he had a problem with the definition of carport and when it needs to be attached to the principal structure. Planning Commission Chairman Hudson clarified that the attachment of the carport was only for those in the front yard. After discussion, it was agreed that City Attorney Sloan, City Clerk Rowell and Council Member Miller work on some language to be brought back to the Council at the next meeting as an ordinance for first reading.

MAYOR'S REPORT— Mayor Musgrave asked Fire Chief Kelly to talk about the idea of a Parker History Museum. He said that in the past the Fun Day and Heritage Day were events to raise money to support a heritage project; that there was a historic home in Parker (the Helms house or Charlie Davis house) that could be moved to be a base for a museum; that a non-profit group could lead the effort; that a possibility would be to move the existing house across Park Street from City Hall and put the historic home on that property. The Council members said they were very interested and asked the Chief to continue to look at the options.

Mayor Musgrave said that quotes have been received for the security cameras for the various parks, and that staff was reviewing those and a decision should be made soon.

COMMENTS AND ANNOUNCEMENTS—Council Member Chaple asked about the length of the pier at Earl Gilbert Park that might be built through a grant award and the Mayor responded that it would be between 350-500 feet.

ADJOURNMENT—The meeting was adjourned at 7:02 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

February 18, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.

Mike Foy, Gideons, gave the Invocation.

Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Jones and Miller and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, Bookkeeper Clawson and Police Chief Sweatt

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Miller, the minutes of the Regular Meeting of February 4, 2014, and the Workshop Meeting of January 23, 2014 at 10:30 a.m., were approved, 5 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—Deborah Greiner addressed the Council regarding the Donalson Point boat ramp, asking what the next step would be. Mayor Musgrave said that the City was waiting for the property owners to continue to discuss their direction and to provide responses.

REGULAR AGENDA

1. **Finance Report** – Bookkeeper Clawson stated that her estimates show the City receiving 31% of its annual revenue through January; that January's revenue's appear low because payments that should have been received in January came in in February; that personnel costs show higher because there were five paydays in January and an extra insurance payment was made; that contractual expenses were higher due to the first payment to the auditors; that capital expenditures show the purchase of the new police vehicle and expenses associated with a police department grant.
2. **Request for dock permit at 4806 E 5th St** – Tommie Pitts addressed the Council to request a permit to place an open boathouse, described as a cover over his boat lift, at the end of his existing dock. Council Member Miller made a motion to grant the permit. Council Member Jones seconded the motion which passed by a vote of 5 ayes, 0 nays, and the permit was granted.
3. **Request for dock permit at 317 Blackshear Dr** – Marvin Eubanks addressed the Council to request a permit to build a dock. Council Member Miller made a motion to grant the permit. Council Member Jones seconded the motion which passed by a vote of 5 ayes, 0 nays, and the permit was granted.

4. **Resolution No. 2014-323: CDBG Signatories**—On motion of Council Member Miller and second of Council Member Jones, the resolution was read by title, 5 ayes, 0 nays.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, FLORIDA, CONCERNING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; REPEALING ALL RESOLUTIONS IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

On motion of Council Member Miller and second of Council Member Chaple, Resolution No. 2014-323 was adopted, 5 ayes, 0 nays.

5. **Resolution No. 2014-321: Permit Fees**—On motion of Council Member Haney and second of Council Member Chaple, the resolution was read by title, 5 ayes, 0 nays.

A RESOLUTION OF THE CITY COULCIL OF THE CITY OF PARKER, FLORIDA, ESTABLISHING DEVELOPMENT ORDER FEES, DEFRAIVING THE COST OF THE DEVELOPMENT REVIEW PROCESS, REPEALING RESOLUTION NO. 2013-313 AND ALL RESOLUTIONS IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE.

On motion of Council Member Chaple and second of Council Member Jones, Resolution No. 2014-321 was adopted, 5 ayes, 0 nays.

6. **First Reading of Ordinance No. 2014-365: Land Development Regulations**—On motion of Council Member Jones and second of Council Member Chaple, the ordinance was read for the first time by title, 5 ayes, 0 nays.

AN ORDINANCE OF THE CITY OF PARKER, FLORIDA, AMENDING ORDINANCE 2012-358 ADOPTING BY REFERENCE THE CITY'S COMPREHENSIVE PLANNING AND LAND DEVELOPMENT REGULATION CODE; AMENDING NUMEROUS SECTIONS OF THE CITY'S COMPREHENSIVE PLANNING AND LAND DEVELOPMENT REGULATION CODE INCLUDING DEFINITIONS, ALLOWABLE USES, AICUZ OVERLAY RESTRICTIONS, SIGNAGE, ACCESSORY STRUCTURES, PERMITTING, MANUFACTURED HOME PARKS AND PERMIT REVIEW; PROVIDING SEVERABILITY AND REPEALER CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

Council Member Miller identified areas of concern, and the Council discussed particularly the prohibition of recreational vehicles in mobile home parks on page 36 of the ordinance. After discussion, it was agreed that the language prohibiting such placement would be removed and that the ordinance would be on the agenda for second reading at the next Regular Council Meeting; that it was in good shape with the change made to the RV language.

7. Amended Scope of Services (Preble-Rish) – 11th St. and Cheri Lane Stormwater Improvements—City Clerk Rowell introduced the item, noting this was a task order to replace the previous one issued to Preble-Rish, Inc., ensuring correct scope of services for the recently awarded grant. Council Member Miller made a motion to approve the task order, Council Member Jones seconded the motion, and the motion passed, 5 ayes, 0 nays.

MAYOR'S REPORT—Mayor Musgrave read two proclamations, one for K-9 Veterans' Day, March 9, 2014, and one for Clean Up, Paint Up, Fix Up Month, March 2014. He also let the Council Members know that: 1) when the Parker Volunteer Fire Department moves to a new building on Bus. 98, the City will continue to contribute toward the department's water bill at the same amount/level per month as the City has been paying; and, 2) repairs to an existing trash truck will be needed (approximately \$8,000) or a new truck purchased (approximately \$100,000); suggested the Members speak with the City mechanic and that the topic be discussed further at the next Regular Council Meeting.

COMMENTS AND ANNOUNCEMENTS—Council Member Chaple confirmed that the next Fifth Tuesday meeting would be in April.

ADJOURNMENT—The meeting was adjourned at 6:23 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

March 4, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.
Rev. Danny Davis, Refuge Full Gospel Church, gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Miller, Jones, Haney, Chaple and Mayor Musgrave.
Also Present: City Clerk Rowell, City Attorney Sloan, Public Works Supervisor Brunson, Mechanic Summerlin and Police Chief Sweatt

APPROVAL OF MINUTES—On motion of Council Member Jones and second of Council Member Chaple, the minutes of the Workshop Meeting of January 23, 2014 at 5:30 p.m., and the Regular Meeting of February 18, 2014, were approved, 5 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—Deborah Greiner addressed the Council regarding the Donalson Point park, noting that she had called the neighbors who had not responded; that she thought the remaining residents would like an option to give it the park to the City with restrictions. Mayor Musgrave encouraged the residents to get together and bring forward another proposal if they have one.

REGULAR AGENDA

- 1. Mutual Aid Agreement for law enforcement at schools** – Police Chief Sweatt addressed the Council stating that this was a standard operational systems agreement for mutual aid between law enforcement in multi-jurisdictional situations. On motion of Council Member Miller and second of Council Member Haney, the agreement was approved, 5 ayes, 0 nays.
- 2. Reinstatement of full lien at 5137 E. Bus. Hwy. 98 , Premier Auto Gallery**—City Clerk Rowell stated that in August of 2013, the Council had reduced the lien amount to \$3,500 to assist the business owner (Brooks) get the business re-started; that no payment had been received; and that the recommendations was to reinstate the full amount of the lien effective March 7, 2014. On motion of Council Member Miller and second of Council Member Jones, the full lien amount of \$ 9,460 was reinstated on March 7, 2014, by a vote of 5 ayes, 0 nays.
- 3. Lien settlement at 621 N. 9th Plaza**—City Clerk Rowell stated that in a 2011 code enforcement case, a lien was placed on a different financial institution than actually owned the property; that the owner bank was in the midst of selling the property and had offered \$3000 to satisfy any City costs related to the intended lien. On motion of Council Member Miller and second of Council Member Jones, the Council accepted the \$3000 offer by a vote of 5 ayes, 0 nays.

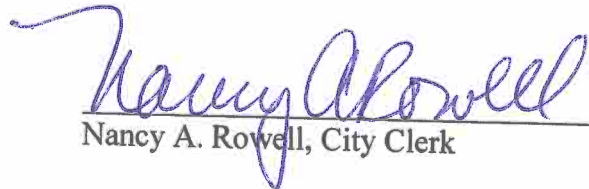
4. **City trash truck**—Public Works Supervisor Brunson and Mechanic Summerlin addressed the Council regarding the need to replace one of the City's trash trucks; that there were two trucks running but that the third truck is a backup and is inoperable; that historically the City has purchased a new truck every four years; that the second oldest truck (2004) and the backup truck have about the same hours and mileage; that a new Freightliner loader could be purchased for under \$124,000; and that the existing truck could still be sold and perhaps make enough for a substantial down payment for the new one. Council Member Haney spoke in favor of the purchase, noting that the trucks run hard and bring revenue to the City. The Council briefly discussed the financing. Council Member Miller made a motion to purchase a new truck for \$124,000 or less, sell the old truck, and bring back the financing options. Council Member Chaple seconded the motion and it passed, 5 ayes, 0 nays.

MAYOR'S REPORT—Mayor Musgrave noted that the idea to use an old two-story home for a heritage museum and move it across from City Hall would not be possible; that the cost and logistics to move off the current house on that lot could not be accomplished. He further stated that anything that would be done should be done using an outside, non-profit organization, not the City. He also reminded the Council and audience that March 7 at 11:30 was the Operation Cinderella kick-off for Bay County to begin March as Clean-up, Paint-up, Fix-up Month, and that K-9 Veterans' Day would be held in Parker's Memorial Park on Sunday, March 9 at 1:00 p.m.

COMMENTS AND ANNOUNCEMENTS—Council Member Jones asked that anytime a lien is reduced, that a time frame be placed on how long that reduction will be good for.

Council Member Chaple asked that the Fifth Tuesday meeting on April 29th be noted on the utility bills so the citizens will have notice.

ADJOURNMENT—The meeting was adjourned at 5:58 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

March 18, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.

Rev. Greg Rhinehart, Bible Believer's Baptist Church, gave the Invocation.

Mayor Musgrave led the Pledge of Allegiance.

Present: Council Members Jones, Haney, Chaple and Mayor Musgrave. Mayor Pro Tem Miller was absent.

Also Present: City Clerk Rowell, City Attorney Sloan, Mechanic Summerlin and Police Chief Sweatt

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Haney, the minutes of the Regular Meeting of March 4, 2014, were approved, 4 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—David Kladder addressed the Council asking for consideration of allowing golf carts in the City.

Ray Davis, Public Works employee, addressed the Council, stating that he had a grievance because he was suspended without pay for insubordination; that he felt he was wrongfully accused of disrespecting his supervisor, Mr. Brunson, in front of a Council Member; that he had asked his supervisor why his paycheck was short four hours of overtime pay and that his supervisor said he would find out and let him know, for Mr. Davis not to go to the Clerk*; that when he didn't get an answer by the end of the day he went to the Clerk* and asked about the pay. He stated that the next morning his supervisor asked him, "Didn't I tell you not to go in there?" and he responded, "Yes sir, but you didn't get back with me so I asked her the question". Council Member Jones stated that Mr. Davis was told by his supervisor that it was being taken care of and that while he was present, Mr. Davis was not rude.

*Mr. Davis meant Bookkeeper as Ms. Clawson was the person consulted.

Mayor Musgrave said that he would set up individual meetings with the employees. Council Member Haney said that jobs in Public Works need to be defined and that employees had come to him with complaints.

Brad Kemppainen, Public Works employee, addressed the Council stating that he thought it was embarrassing to have to come to the Council to air grievances; that he felt there is not proper representation. Mayor Musgrave reviewed the steps in the grievance process, noting that he had not been contacted which was the next appropriate step in the process if an employee is not satisfied with their supervisor's response to an issue. Mr. Kemppainen said he was very aware of the steps he has to go through and that he has come to the Council before and "busted" Mr. Brunson for lying; that he believes employees are being harassed; that he has told his supervisor that the utility department needs help and that he was tired of being on call and wanted to be

taken off call; that Mr. Brunson said he would check the policy and get back with him but that he hasn't; that he feels Mr. Brunson is being protected.

Mayor Musgrave said again that he would meet with the employees individually and discuss the facts; that decision should be made based on facts.

Council Member Jones brought up the idea of having a Council Member as a liaison to each department. It was decided that this would be discussed at a meeting when all members were present.

Tim Billings of I-9 Sports, addressed the Council, stating his group was a national organization promoting youth sports; that they provide league play for kids through age 14; that he was requesting the use of the Sports Complex for the football, soccer, T-ball, basketball and flag football, beginning in the fall, primarily during daylight hours on Saturdays; that he would hope the program in Parker could grow. Council Members stated their support to move forward working with Mr. Billings.

REGULAR AGENDA

1. **Public Hearing and First Reading of Ordinance No. 2014-365**—Mayor Musgrave opened the Public Hearing. There were no comments and the Public Hearing was closed. Council Member Haney made a motion to read Ordinance No. 2014-365. Council Member Chaple seconded the motion, and on a vote of 4 ayes, 0 nays, it was read.
2. **Financial Report**—Bookkeeper Clawson stated that revenues went up substantially because of some catching up, duplication of things being received; expenses were down because there was less payroll; that revenues should be at 42% and that they were at 40.51%; that revenues were running about 1% behind estimate each month; that there is a surplus of \$87,000.
3. **Financing of City trash truck**—Mechanic Summerlin addressed the Council, stating that financing for a new trash truck had been sought; that the truck company had a 3.32% rate and that the City's bank, Hancock Bank, had presented a 1.9% rate for lease purchase financing; that this rate would be with an initial payment of approximately \$24,000 and four more annual payments of \$24,049. The Council directed that the City Attorney work with Hancock Bank to ensure the proper documents are prepared for the financing arrangement.
4. **Report on single garbage hauler alternative**—Council Member Haney said it was obvious that the City needed more money; that an ad valorem tax would bring in the money but that it was not a popular idea; that a single garbage hauler could give the City more revenue and reduce trucks on City streets; that Springfield used a single hauler but there were some contract issues there; that the billing rate could run from \$14-\$24 a month, depending on the number of times per week garbage is picked up. The Council discussed the differences of having the single hauler contract with the City, where the City charges a fee to residents and pays the hauler less

than what is charged (a mark-up), versus the hauler being able to charge the residents the same or less, due to volume, and the City being able to have a higher franchise fee. Council Member Jones said that the part he didn't like about a single hauler was that for a company to give or bid the lowest price, it would likely be a national company which could handle the volume but could put local, or smaller, garbage haulers out of business. Mayor Musgrave noted that one of the goals also should be to reduce the costs to City residents. Council Member Haney said that he had called all the garbage haulers in Parker and not all had called him back. Council Member Jones said that he would not be in favor of raising costs to residents. Council Member Haney again noted the need for another source of revenue.

The Council asked to continue the information gathering and the discussion.

5. Citizen survey—City Clerk Rowell described a brief customer survey, an idea from Council Member Chaple, and suggested distributing it in the next City newsletter; that it could be dropped off at City Hall at the drop box or inside. The Council discussed and it was agreed to move forward as outlined.

MAYOR'S REPORT—Mayor Musgrave 1) read a thank you letter to Officer Jason Klingensmith from Mary Coatney and also praised the work of City employees; 2) noted that the water loss report showed a 12% loss and that the Florida Rural Water Association may come and help with a water audit; and, 3) stated that when the Fire Department moves to the new building, the water and electricity bills will continue to be paid by the City; that the Fire Department will just include those costs in its budget, since now those are budgeted in the City Hall budget.

COMMENTS AND ANNOUNCEMENTS— Council Member Haney asked what the use of the old Fire Department area would be; it was noted that there is not yet a plan.

Council Member Chaple asked how the K9 Veteran's program went and the Mayor and an audience member said it was a very good program, especially for children, and that it was a moving ceremony.

Council Member Jones said that he was getting negative feedback from a lot of employees on employees' insurance, that there are not enough options to get treatment, that it should be addressed with this insurance company or another company. City Clerk Rowell responded on the efforts to have Cardiology Associates and Dr. Flynn accept Aetna, and Council Member Jones said he would get names of other employee doctors who are not accepting Aetna's health plan.

ADJOURNMENT—The meeting was adjourned at 6:22 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

April 1, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.
Maj. Timothy Rosenthal, Chaplain, 325th Fighter Wing, gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Miller, Jones, Haney, Chaple and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, and Police Chief Sweatt

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Haney, the minutes of the Regular Meeting of March 18, 2014, were approved, 5 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—Debra Greiner addressed the Council asking if there was an update on property owners' responses regarding the boat ramp in Donalson Point and the Mayor responded "no". She also said that she would support a single garbage hauler for the City if the hauler could provide services commensurate with the same services she has now; that if it did not, she wanted the option to go to a provider that did.

Ray Waters addressed the Council stating that he objected to the consideration of a single garbage hauler concept for the City which had been discussed at the previous meeting.

Michael Simons addressed the Council stating that he wanted to inform the Council of a situation that he believed arose because of his complaint about the odors from a neighbor's chicken pen; that there were noise and rats from the unclean pen; that nothing had been done. City Clerk Rowell reviewed the activity sheet showing the visits and actions by the Code Enforcement Officer from April 26, 2013 through March 28, 2014, including describing the action taken to issue permits to keep the chickens. Mr. Simons expressed his frustration with his neighbor's activities and said he believed he was made to get a permit because he complained.

REGULAR AGENDA

1. Public Hearing and Second Reading of Ordinance No. 2014-365—Changes to the Land Development Regulations—Mayor Musgrave opened the Public Hearing. There were no comments and the Public Hearing was closed. Council Member Chaple made a motion to read Ordinance No. 2014-365. Council Member Haney seconded the motion, and on a vote of 4 ayes, 0 nays, Ordinance No. 2014-365 was read for the second time. Council Member Jones made a motion to adopt Ordinance No. 2014-365. Council Member Chaple seconded the motion and the ordinance was adopted, 5 ayes, 0 nays.

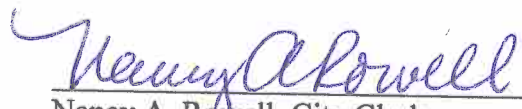
2. **Interlocal Agreement with Bay County: Use of electronic media for placing non-ad valorem assessment data on tax rolls**—City Attorney Sloan described the agreement which would allow the County to take assessment data from the City and put it into the correct format for printing on the tax roll and tax bills prepared by the Property Appraiser and Tax Collector. On motion of Council Member Miller and second of Council Member Jones, the agreement was approved, 5 ayes, 0 nays.

3. **Resolution 2014-324: Authorizing financing for purchase of City trash truck**—City Attorney Sloan described the documents from Hancock Bank required for financing and how the lease purchase agreement is entered into through the Resolution. On motion of Council Member Miller and second of Council Member Haney, the old trash truck was declared surplus property by a vote of 5 ayes, 0 nays. Council Member Miller made a motion to read Resolution 2014-324, which was seconded by Council Member Jones, and passed by a vote of 5 ayes, 0 nays. The resolution was read. On motion of Council Member Miller and second of Council Member Jones, Resolution 2014-324 was adopted, 5 ayes, 0 nays.

MAYOR'S REPORT—Mayor Musgrave reported that: 1) credit card usage for utility payments has increased and in March payments via cards were 9% of total payments; 2) I-9 Sports will be renting the Sports Complex on Saturdays for \$95 a day; 3) the irrigation system needs to be repaired for those fields that will be used and costs are being determined; 4) security camera system prices have been quoted and the lower price of \$9468 for analog cameras will be accepted, Chief Sweatt said analog was sufficient for the Police Department needs, and the Mayor noted that the costs could be paid from the Park Contribution Fund, as well as irrigation system repair costs; 5) he had met with all Public Works employees within two days after the last Council meeting when two employees addressed the Council and that there were some operating modifications, including a weekly team meeting, that are being put in place; and, 6) at the last meeting the Council heard from a citizen asking for consideration of allowing golf carts on City streets in Donalson Point. The Mayor asked the Council Members if they wanted to pursue that and the members did not, neither for Donalson Point nor for the City as a whole.

COMMENTS AND ANNOUNCEMENTS— Council Member Jones reported on the RESTORE Advisory Committee meeting he attended, stating that it was an organizational meeting with the election of a Chair and Vice-Chair; that they are a body to recommend projects to the Bay County Commissioners; and that he will continue to be the City's monitoring representative. Council Member Chaple noted that the Bay County League of Cities meetings will be noticed earlier and more completely in the future, and reminded the members and audience of the Fifth Tuesday meeting April 29th.

ADJOURNMENT—The meeting was adjourned at 6:20 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

April 15, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.
Reverend James Barker, Holy Hill Baptist Church, gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, Police Chief Sweatt, Fire Chief Kelly, Public Works Supervisor Brunson and Bookkeeper Clawson

APPROVAL OF MINUTES—On motion of Council Member Miller and second of Council Member Jones, the minutes of the Regular Meeting of April 1, 2014, were approved, 5 ayes, 0 nays.

Mayor Musgrave read a proclamation declaring May 2014 “Civility Month”.

ITEMS FROM THE AUDIENCE—Reverend Barker thanked the Council and staff for helping get the development of their new church building to the ground-breaking stage.

Susan Waslavek addressed the Council regarding the accessory dwelling built at 1519 Cedar Avenue. She stated that it was built in the backyard of the property for her and her aging father to live in, that her daughter and family would be living in the main house, that there were more improvements to be made to remodel the main house and landscape the property.

Bill Fussell addressed the Council noting that he had lived on Park Street for 33 years. He asked about the ownership and use of the property behind his house and behind Winn-Dixie and stated his concern if there was a sewer line to be put in.

Debra Greiner addressed the Council asking if there were any update on the resident votes or Council position on the park/boat ramp in Donalson Point.

Michael Santoro addressed the Council stating there was a Rottweiler dog in his yard and that he had been threatened by two such dogs; that he had taken pictures and called Bay County Animal Control, but they couldn't come out until the next day; that he would send Parker Code Enforcement the pictures; and, that he would work with City staff to help rewrite the City animal control ordinance.

Elizabeth Moore, Engineer with Preble-Rish, Inc. addressed the Council to let the members and public know about a Florida Department of Transportation meeting to be held at 5:30 p.m. on Thursday, May 8, at the Springfield Community Center, regarding the proposed Gulf Coast Parkway. She said more information was available at www.gulfcoastparkway.com, or from Alan Vann, 888-638-0250 or alan.vann@dot.state.fl.us.

REGULAR AGENDA

Mayor Musgrave requested the Council add an item to hear the financial report. The members agreed and Bookkeeper Clawson noted that revenues were about 1% under projections, that March was the halfway point for the fiscal year, and that the City had a current surplus of approximately \$149,000.

1. Request for exception—Sewer connection at 1519 B Cedar Ave.—Lester Maddox, Contractor for the homeowner, presented a request to have the accessory dwelling's sewer line tapped into the principle structure's existing sewer line; that this was needed due to the depth of the City's line at the street and the difficulty of getting to it; that a vote for an exception to the Code requirement that all houses have individual sewer taps was needed; that since the City's LDR will not allow this property to be divided, the two dwellings on the parcel will always have the same owner.

Joyce Wilson of Logan Court addressed the Council asking if the sewer tie-in would shift the sewer load from Cedar to Logan, and Mayor Musgrave responded that the current sewer line was already on Logan Court.

Mike Santoro addressed the Council with concerns about separate meters and whether the property could be rented in the future.

Anna McLain of Sunset Drive addressed the Council saying that she thought some of the regulations were being stretched; that her deed says one residential unit per lot; that she wants the City's neighborhoods to be beautiful.

Council Member Miller made a motion to approve an exception allowing the accessory dwelling sewer line to be connected to that of the primary structure. Council Member Jones seconded the motion and it was approved, 5 ayes, 0 nays.


2. First Reading of Ordinance No. 2014-366—Purchasing—Council Member Chaple made a motion to read the ordinance, seconded by Council Member Haney. The motion passed, 5 ayes, 0 nays, and the Clerk read Ordinance No 2014-366 by title for the first time. Council Member Haney suggested that raising the threshold for going out to formal bid from \$15,000 to \$25,000 be only for the purchase of fuel. City Attorney Sloan noted that this change did not affect current spending limits of department heads. After Council discussion, Council Member Haney said he would talk with City Attorney Sloan if he had further questions.

3. Discussion of City contracts for review—City Clerk Rowell presented a list of contractual relationships the City has with other entities. After discussion, the Council prioritized for review the contracts for insurance services and auditing services .

MAYOR'S REPORT—Mayor Musgrave showed a brief video of the firefighter testing that was recently completed and he and Fire Chief Kelly described what was occurring in the video. The Mayor also reported that: 1) a thank you letter was received from Leesburg Concrete for the services provided by the Police Department during a recent truck wreck; 2) a thank you letter was received from Parker Elementary for Detective Wilson on a recent case; 3) Police Officer Jason Klingensmith was named the Parker VFW Post Police Officer of the Year; 4) Parade of Homes signs would be seen in Parker during May 11-18; 5) property owners in the area of the upcoming stormwater improvements were mailed a letter notifying them of the project; 6) the old trash truck was sold on GovDeals for a net of \$30,518; and, 7) irrigation system repair quotes came in from Culligan and Action Well Drilling, the latter of which had the lower quote, from between \$3000 and \$7000, depending on the range of equipment that would need to be replaced. On motion of Council Member Chaple and second of Council Member Haney, the work was approved to be done by Action Well Drilling by a vote of 5 ayes, 0 nays. Council Member Jones asked to be involved in the testing of the old pumps and the starters. Mayor Musgrave also reported that there would be a public meeting at the Springfield Community Center on May 1 from 5 p.m. until 6 p.m. regarding changes to the Hwy 98 intersection at the main Tyndall gates, and that he was participating in Tyndall's long term strategic planning, called P-4.

COMMENTS AND ANNOUNCEMENTS—None

ADJOURNMENT—The meeting was adjourned at 6:43 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

May 6, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.
Reverend Randall Ehrichs, Good Shepherd Lutheran Church, gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Miller and Mayor Musgrave.

Absent: Council Member Jones (out-of-town)

Also Present: City Clerk Rowell, City Attorney Sloan, Police Chief Sweatt and Mechanic Summerlin

APPROVAL OF MINUTES—The minutes from the Regular Meeting of April 15 were not completed so the Council did not take action.

ITEMS FROM THE AUDIENCE—None

REGULAR AGENDA

1. **Update on trash truck and street sweeper**—Mechanic Summerlin reported that the City had gone out for bids on the street sweeper and that one bid was received; that the street sweeper had been ordered and should be in by June 6; that the funds have been received from the sale of the old trash truck; and, that the new trash truck was ordered and should be in during the first week of September. Mayor Musgrave thanked Mechanic Summerlin for his work on both these projects. City Clerk Rowell noted that although the Council had previously authorized the purchase of the street sweeper, a motion awarding the bid would be appropriate.

Council Member Miller made a motion to award the bid of \$29,300 for the street sweeper to Sowell Tractor. Council Member Chaple seconded the motion and it was approved, 3 ayes, 1 nay, with Council Member Haney being the dissenting vote.

2. **Appointment of Planning Commission Member Jeremy Hudson to a second term**—Council Member Haney made a motion to approve Mr. Hudson to a second term. The motion was seconded by Council Member Miller and passed, 4 ayes, 0 nays.

3. **Second Reading of Ordinance No. 2014-366—Purchasing/Bids**—On motion of Council Member Miller and second of Council Member Haney, the Council approved the second reading of Ordinance No. 2014-366. City Clerk Rowell read the ordinance by title. On motion of Council Member Miller and second of Council Member Chaple, the Council adopted Ordinance No. 2014-366 by a vote of 4 ayes, 0 nays.

4. First Reading of Ordinance No. 2014-367—Nuisances/Traffic/Parking—Council Member Miller made a motion to read the ordinance for the first time. Council Member Chaple seconded the motion and the motion passed, 4 ayes, 0 nays. City Clerk Rowell read Ordinance No. 2014-367 for the first time by title.

Al Savejs addressed the Council about parking on the right-of-way on Tiffany Lane, a cul-de-sac. He showed some pictures he had taken of the situation. He said he was concerned about the safety of children playing, the difficulty of seeing when backing out of driveways, and the difficulty of two cars being able to pass each other. He noted people were not parking in their garages or in their driveways and that it was particularly a problem in the evenings and on the weekends.

Michael DeLonjay addressed the Council asking what the current law was about parking on the street. Council Member Miller noted that the City Code currently prohibited the situations described by Mr. Savejs.

Jeremy Hudson addressed the Council in support of enforcing parking laws.

Council Member Miller said that the ordinance would add to the current law other areas of the City, not just residential, where right-of-way parking is prohibited. City Attorney Sloan said it added obstruction of the right-of-way as a nuisance, as well as vendors or sales of autos on the right-of-way. He noted that it would allow the Code Enforcement Officer some additional powers to enforce parking violations. Council Member Haney said that he didn't see that it was a big issue to park a vehicle on the right-of-way. Chief Sweatt said that parking violations were currently handled on a complaint basis, unless the violation is a threat to public safety; that a Uniform Traffic Citation was \$102 fine, of which the City receives \$6, that a City Code Citation would be a \$30 fine.

MAYOR'S REPORT—Mayor Musgrave asked Chief Sweatt to give a brief report from the Police Department for April. Chief Sweatt reported that officers responded to 920 calls for service, 1203 man-hours were expended on those calls, there were 37 arrests and 51 traffic citations issued, and for the third year in a row, Parker Police has the highest clearance rate in the County. The Mayor read a thank you note from Chris and Sandy Sowell to the Fire and Police Department for their help when Mrs. Sowell fell; reported that the Hancock Bank branch where the City banks is closing July 25th; that although the Advanced Wastewater Treatment Plant is owned by the County, Callaway, Parker, Springfield, and the former Cedar Grove, that he and the Springfield mayor do not believe the \$300,000 lift station repair that Callaway has had to make is a cost that the entire partnership should bear; that there should be another partnership meeting scheduled in the near future; and, that he continues to participate in the Tyndall strategic planning.

COMMENTS AND ANNOUNCEMENTS—Council Member Chaple noted that the last Fifth Tuesday meeting was a beneficial information sharing time. Council Member Haney said that the use of the word “surplus” in the newsletter was concerning. Council Member Miller asked if there were any grant updates, and Mayor Musgrave told him the stormwater improvement project was in the data collection and design phase; that late summer would probably be when the construction would begin; that the CDBG for sewer system improvements probably wouldn’t be funded this cycle, but would be submitted at the next cycle and for RESTORE funds; that the City engineers were also seeking grant opportunities for landscaping on Bus. 98; that we should know about the Earl Gilbert Park grant by July.

ADJOURNMENT—The meeting was adjourned at 6:11 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

May 20, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.
Reverend Gary Stringfellow, Parker United Methodist Church, gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, Police Chief Sweatt and Public Works Supervisor Brunson

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Miller, the minutes of the Regular Meeting of April 15, 2014 and the minutes of the Regular Meeting of May 6, 2014 were approved, 5 ayes, 0 nays.

PROCLAMATION—Mayor Musgrave read a proclamation for Emergency Medical Services Week, and thanking the City's first responders.

ITEMS FROM THE AUDIENCE—None

REGULAR AGENDA

1. **Gravel for fill and drainage on Boat Race Road**—Paul Zimmerman of The Store House addressed the Council saying that he put gravel on the City right-of-way next to his business on Boatrace Road and then found out he needed Council approval. He noted there were drainage problems from the roadway into the storage units and that the gravel along that area would help keep the water draining better. Council Member Jones noted that this was a unique situation for placement of something on the right-of-way. Council Member Chaple said he had seen the gravel and that while he wanted the drainage to improve, that if the City had to dig or do anything in the right-of-way, the City would have no liability. Council Member Miller told Mr. Zimmerman that he needed to make sure that all was draining properly after the application of the gravel.

Council Member Jones made a motion to allow the use of gravel to fill the area. The motion was seconded by Council Member Haney and passed, 5 ayes, 0 nays.

2. **Florida DOT Traffic Signal Maintenance Contract**—Public Works Supervisor Brunson presented the issue, noting that this contract would cover maintenance on additional signal devices for which the City would be reimbursed.

Council Member Miller made a motion to approve the contract. It was seconded by Council Member Jones and passed, 5 ayes, 0 nays.

Page Two
Minutes
Parker City Council
May 20, 2014

3. Financial Report—Mayor Musgrave reviewed the revenues and expenditures for April and noted that there was currently an excess of revenue over expenditures of \$127,570.

MAYOR'S REPORT—Mayor Musgrave read two thank you letters for the Police Department and noted that early voting would be held in Springfield Community Center. He noted that the camera security system was installed and discussed the possibility of putting cameras in City Hall. The Council decided to wait for more information and to discuss as a regular agenda item.

COMMENTS AND ANNOUNCEMENTS—None

ADJOURNMENT—The meeting was adjourned at 5:53 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

June 3, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.
Reverend Craig Walker, Parker First Baptist Church, gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Miller, Jones and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, and Police Chief Sweatt

APPROVAL OF MINUTES—On motion of Council Member Miller and second of Council Member Chaple, the minutes of the Regular Meeting of May 20, 2014 were approved, 5 ayes, 0 nays.

Mayor Musgrave read a proclamation making the week of June 2-6, 2014, Code Enforcement Officers' Appreciation Week in Parker.

ITEMS FROM THE AUDIENCE—Robert Bergkamp addressed the Council stating that he may open a soccer club and was interested in using Parker's Sports Complex.

Debra Greiner addressed the Council asking if there were any updates on the City using a single garbage hauler. Council Member Haney told her there were no updates.

REGULAR AGENDA

1. **Garbage can placement at Sun Bay Townhomes**—Jennifer McGrew, Sun Bay Homeowners' Association Treasurer and Assistant Secretary, addressed the Council noting that due to a dispute with an adjoining land owner, the Association must find another location for its garbage dumpster. She distributed pictures of the property and described the locations they have tried. She pointed out the location they would like to place it, which was a small area at the front of the property on Tyndall Parkway, noting that there was a utility easement there, and requesting Council approval for using that location.

Council Member Miller asked about other possible locations. Council Member Jones said that he had looked at the location and that it seemed the only one possible. Police Chief Sweatt said that he had reviewed the location for any traffic impediment, and while there, he and Public Works Supervisor Brunson had looked at the stormwater grate and the watermain underneath. His recommendation was to place the dumpster as far east (toward the townhomes) as possible to minimize garbage truck traffic on the stormwater grate. Ms. McGrew said that it could be placed on the far easternmost edge of the property.

Council Member Jones made a motion to approve the placement of the dumpster within the utility easement on a temporary basis, and maintaining the City's right to revoke the approval.

Council Member Chaple seconded the motion. The motion passed 4 ayes, 1 nay, with Council Member Miller being the dissenting vote.

2. First Reading of Ordinance No. 2014-368—Natural Gas Franchise Agreement with People's Gas/TECO—Council Member Haney made a motion, seconded by Council Member Miller to read the ordinance by title. The motion passed 5 ayes, 0 nays, and City Clerk Rowell read Ordinance No. 2014-368 for the first time by title only.

Mayor Musgrave stated that the current 15-year gas franchise agreement expires in January 2015; that a 30-year was proposed; that this agreement is structured as a 10-year agreement with two 10-year renewal options.

Bill Libbey addressed the Council asking that during the process of negotiating an agreement, that TECO be encouraged to expand gas service in Parker. Council Member Jones supported this and Mayor Musgrave said he would discuss with TECO.

Debra Greiner addressed the Council stating that she had asked TECO several years ago about expanding services and had been told they wouldn't because there were too many driveways to cross.

3. Resolution No. 2014-325--AWT Bond Refinancing—City Attorney Sloan addressed the Council explaining some of the history of the AWT financing structure, noting the two primary methods were bonds, for which the County was the primary obligor, and State Revolving Fund loans, for which Callaway was the primary obligor. Other cities, including Parker, participated and each bought an allocation of sewer capacity which linked to the percentage of debt owed. He stated that the primary obligors have determined that refinancing would save the participants \$809,000 over the next 12 years. He stated that passage of the resolution by the Council gives to the other parties Parker's approval for refunding, or defeasing, the old bonds, and setting up the funding to pay off the old bonds; that the exhibits to the resolution are new agreements and contracts with the other parties to reflect the refinancing and debt percentages; that the cost of refinancing is approximately \$107,000 which will be rolled into the debt service amounts. Mayor Musgrave noted that it appeared Parker would save approximately \$10,000 annually through the end of the debt service term. Council Member Miller asked if the allocation percentage for sewer volume to the AWT plant was changing with this and City Attorney Sloan said it was not. Mayor Musgrave stated that the refinancing does not extend the term of debt.

On motion of Council Member Miller and second of Council Member Jones, Resolution No. 2014-325 was read by City Clerk Rowell by title.


Council Member Miller made a motion to adopt Resolution No. 2014-325. Council member Haney seconded the motion and Resolution No. 2014-325 was adopted, 5 ayes, 0 nays.

MAYOR'S REPORT—Mayor Musgrave said that the International Standards Association had rated the City's building codes and work by EPCI to enforce those codes as a Class 3 for commercial/industrial and a Class 4 for one and two family residential properties; that the highest rating is a 1 and the lowest a 10; that our rating was better than others in the area; that the ratings can be used for insurance discounts for homes built after January 2014. Mayor Musgrave gave an update on the security camera system and noted that further information about cameras in other areas would be brought to the Council as an agenda item as soon as possible. He reported a compliment from a citizen who had rented the Community Center and reported excellent, friendly service from all staff involved, and read a letter from Governor Scott thanking law enforcement agencies and the Parker Police Department for helping Florida achieve a 43-year crime low.

City Clerk Rowell informed the Council about a property where a death occurred recently, noting that it needs to be cleaned and there is no family to handle it; that neighbors are complaining of flies and other pests which could become a health hazard. Council Member Jones made a motion to have the City abate the cleanliness issues at the property. Council Member Haney seconded the motion and it passed, 5 ayes, 0 nays.

COMMENTS AND ANNOUNCEMENTS—Council Member Chaple noted the Fifth Tuesday meeting in July and encouraged it be advertised, and for future meetings, a schedule be put in the newsletter. Council Member Jones 1) suggested that for homes that need assistance to be cleaned up, in the City's partnership with area churches, that one home be matched as needed to a church, to not do all at once; 2) asked if the insurance services contract would be reviewed at budget time or before and City Clerk Rowell noted before and the Council would see an RFP or RFQ; and 3) requested that department heads be at budget workshops and meetings. Council Member Miller asked when the parking ordinance would be brought back. City Attorney Sloan and City Clerk Rowell noted it had been separated from the nuisance issue and would be brought back to the next meeting. Council Member Miller also asked how the work with the cemetery was going. Mayor Musgrave responded that it seemed to be working well, the cemetery association was paying for the work being done by City Public Works, and Council Member Jones noted the cemetery looked good.

ADJOURNMENT—The meeting was adjourned at 6:26 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

June 17, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.

Mr. Danny Oliver gave the Invocation.

Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Miller, Jones and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, and Police Chief Sweatt

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Jones, the minutes of the Regular Meeting of June 3, 2014 were approved, 5 ayes, 0 nays.

Mayor Musgrave read a proclamation making the week of June 2-6, 2014, Code Enforcement Officers' Appreciation Week in Parker.

ITEMS FROM THE AUDIENCE—None

REGULAR AGENDA

1. **First Reading Ordinance No. 2014-369—Traffic Regulations; Parking**—Council Member Miller made a motion to read Ordinance No. 2014-369 by title. Council Member Chaple seconded the motion and it passed, 5 ayes, 0 nays. City Clerk Rowell read the ordinance by title for the first time.

Council Member Haney spoke against having the Code Enforcement Officer act as a parking/Police Officer; that people park on the right-of-way and that he didn't consider that a nuisance. Council Member Miller said that a current City ordinance already prohibits parking on the right-of-way in residential areas; that his major concern was with people doing business on the rights-of-way, using the right-of-way as part of their business property. Council Member Miller spoke in favor of amending the Code so that the Police or Code Enforcement could enforce the City laws on parking. He said using a code violation approach would be effective and not as costly to the violator. He asked that paragraphs (e) – (h) be removed because these types of responsibilities were truly law enforcement's.

Police Chief Sweatt was asked to address the Council and he said he was in agreement with Council Member Miller's motion to remove those paragraphs; that the ordinance was needed to: correct definitions; to allow parking enforcement without having to meet the requirements of the State Uniform Traffic Citation whereby the law enforcement officer must ascertain the driver of the vehicle who parked it there and cite that person; and to provide a lower cost enforcement alternative (UTC violation is \$140, instead of a City parking ticket which is \$30) that doesn't require the person who drove the vehicle be cited, but rather the vehicle.

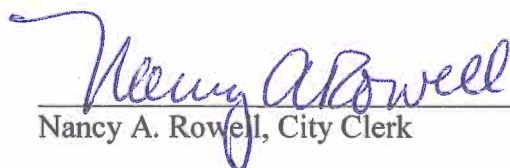
Council Member Miller made a motion to remove paragraphs (e) – (h) from Section 7 of the proposed ordinance and that paragraphs (d) and (i) be re-written to conform that language to the removal of the prior paragraphs. Council Member Chaple seconded the motion and the motion passed, 4 ayes, 1 nay, with Council Member Haney providing the dissenting vote. The ordinance will be advertised and returned to the Council for second reading.

2. Report on and demonstration of security camera system—Mayor Musgrave introduced the item, and Chief Sweatt discussed the system and showed the Council the various camera views at the Sports Complex, the Pirate Ship playground, and PEEP Park. Chief Sweatt noted that there were still some adjustments to be made, perhaps to angle and zoom, and that these views would be available to police officers in their patrol cars. Council Member Miller said that the live view seen during the demonstration was not as clear as the recorded DVR playback views. Council Member Haney asked how many cameras were now functioning and Chief Sweatt responded 17. Council Member Jones asked if the officers could zoom from their cars and Chief Sweatt said yes. Council Member Miller asked if cameras could be added to Earl Gilbert Park for remote transmission and Chief Sweatt said they could be depending on the height of the available towers.

MAYOR'S REPORT—Mayor Musgrave 1) gave a financial report noting that revenues were \$100,000 below forecast and that expenditures were \$300,000 below forecast; 2) read a letter from Jeremy Hudson praising the public works department for swift action to repair a crumbling driveway due to a previous City installation; 3) reported that currently employee accrued leave (annual leave and compensatory time) is valued at \$100,000 and wanted the Council to know as budget talks begin; 4) reminded the Council and audience about Fifth Tuesday on July 29th; and 5) suggested the Council begin considering an ordinance to provide distance limitations for any future businesses selling medical marijuana.

COMMENTS AND ANNOUNCEMENTS—Council Member Chaple asked if the City could pass an ordinance making marijuana sales illegal in the City, even if the State legalizes certain sales.

ADJOURNMENT—The meeting was adjourned at 5:59 p.m.



Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

July 1, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.

Reverend Greg Rhinehart gave the Invocation.

Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Miller, Jones and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, and Police Chief Sweatt

APPROVAL OF MINUTES—On motion of Council Member Miller and second of Council Member Jones, the minutes of the Regular Meeting of June 17, 2014 were approved, 5 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—Bill Valle addressed the Council to thank the Fire Department and Police Department for their help responding to a neighbor's emergency needs.

Annalie DeMello addressed the Council about whether her neighborhood's trash pick-up day could be changed from Friday to another day. She thanked Code Enforcement for being responsive to her requests to get a yard cleaned of garbage at 101 N. Lakewood Drive, although the garbage is still there. She said that she had called the Public Works Supervisor and had not gotten a call back.

Joyce Fox, a resident of Callaway and former Parker employee, addressed the Council thanking Chief Sweatt for his years of service and giving him a retirement gift. She said she supported Dennes Hutto for Chief because he was the next in line. She said that even though she was retired, she had gotten a newspaper route in Parker so that she could still enjoy the people, and that she sees a lot of things at night; that she thinks the City looks bad and the City should do more in code enforcement which was her former job; that trash cans should be taken in. She said the ball field lights were left on and thought that was too expensive, but Council Members corrected her, that the lights were security lights and helped deter crime. She said that she had seen lights on in City Hall at night and that had been a controversy earlier and they should be turned off. She asked the Council to not consider contracting with the Sheriff's Department for law enforcement in the City.

Malissa Swiech addressed the Council about her office space, which is one building with three units, and why she was charged three base rates for water and sewer. Mayor Musgrave stated that even with the bulk meter, the City Code requires each office unit to have a base rate for each unit. It was agreed that research would be done and Ms. Swiech would be contacted.

Howard Sexton of Bayou George addressed the Council, saying that he had grown up around Parker and remembered the "old school," that he supported Mr. Hutto to be Chief; that the community and Police Department worked well together, like the "old school".

REGULAR AGENDA

1. Tyndall Strategic Planning—Colonel Chris Holmes, Tyndall Air Force Base Mission Support Group Commander addressed the Council about the new P4 Initiative, or Air Force/community partnerships. He described the partnerships as linking more closely with the communities where Air Force bases reside, to leverage partnerships to gain efficiencies and cost reductions for the local communities and the bases. He identified other bases and communities which have implemented these partnerships. He also said that the process was to develop and prioritize initiatives that produce mutual benefits. He noted that the planning process was a series of structured, facilitated meetings to get the base and communities to resolve issues and make future plans. He said the local leaders of the initiative were Glenn McDonald of the Bay Defense Alliance and himself and that there were four major groupings of initiatives: Technology Hub, Infrastructure, Interoperability and Land. He said the process was at stage three of an eight stage process, and that he was pleased to be working with Parker, and Mexico Beach, as Tyndall's closest neighbors. He said that one of the ideas in the Land group was how to enhance and share recreational opportunities. Deborah Greiner asked about the old golf course at Tyndall and whether it could be one of the recreational opportunities and Col. Holmes said that was one of the areas they were looking at.

2. First Reading Ordinance No. 2014-370, Public Nuisances—Council Member Haney made a motion to read the ordinance. It was seconded by Council Member Miller, passed by a vote of 5 ayes, 0 nays, and City Clerk Rowell read Ordinance No. 2014-370 by title. Police Chief Sweatt addressed the Council noting that the ordinance was modeled after Panama City's; that the emphasis was on businesses with chronic problems needing law enforcement response and where the owners or landlords were not cooperative to keep their businesses from becoming high crime or high drug activity areas. He noted that while law enforcement officers can arrest those committing crimes, if business operators continue to let criminals use their property for criminal activity, there should be action against the business owner or operator; that if there is criminal activity but the business operator is cooperating with law enforcement to get the activity stopped, they would not be subject to the ordinance. Ordinance No. 2014-370 will be brought back to the next meeting for second reading.

3. Police Chief Retirement—Mayor Musgrave said it was both a happy and sad occasion and asked Police Chief Sweatt to address the Council. He read his letter of resignation, stating he would be retiring August 31st, and thanking the City Council and the officers of the Police Department. He received a long round of applause. Mayor Musgrave spoke in favor of using a professional, open hiring process so that internal and external candidates could be considered,

and that he felt Lt. Hutto would be a top candidate. Council Member Jones said that when an open process is used there is dissention in the rank and file and that the only reason to go outside is if the force doesn't have someone qualified or that there are multiple employees qualified; that he didn't want to spend money on a recruiting campaign. He made a motion to elevate Lt. Hutto to Police Chief effective August 31, 2014. The motion was seconded by Council Member Haney. Council Member Miller said that he thought promoting from within should always be looked at first; that Lt. Hutto has experience and knowledge of the workings of the department and the City and that he lives here and has worked here for 17 years. Council Member Jones said that Chief Sweatt would be available to advise Lt. Hutto, that he would not be available to advise someone he doesn't know. There was discussion on whether his advice would be free. Council Member Haney said that Lt. Hutto had been groomed for the job and that the City shouldn't spend any money to look for another candidate. Council Member Chaple agreed with the sentiments stated that Lt. Hutto should be appointed.

Bill Libby addressed the Council speaking in favor of using a professional search and hiring process, saying that a peer group evaluation using police professionals would be best.

Debra Greiner addressed the Council speaking in favor of using an open hiring process, saying that using just an internal approach might not appear to be transparent and fair.

Council Member Jones said that historically small police departments promote from within, that Panama City Beach and Panama City appointed from within.

Chief Sweatt read prepared comments, speaking in favor of appointing from within and recommending Lt. Hutto.

Bill Valle spoke in favor of appointing Lt. Hutto to Chief.

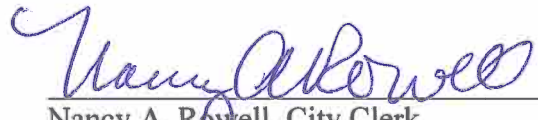
The motion passed with a vote of 5 ayes, 0 nays.

COMMENTS AND ANNOUNCEMENTS—Council Member Jones noted that the Request for Qualifications had gone out for health insurance agents, and that responses were due on July 18th. The Council discussed a workshop and agreed to July 24th at 1:00 p.m.

The Council also agreed to a Budget Workshop at 4:00 p.m. before the Regular Meeting at 5:30 on July 15th.

Council Member Miller suggested a council member attend the Florida League of Cities meeting in Hollywood, FL, and that the City apply for scholarship dollars available through the League. Council Member Jones said he might be able to attend.

ADJOURNMENT—The meeting was adjourned at 6:26 p.m.



Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL
July 15, 2014
5:30 p.m.**

Mayor Musgrave called the meeting to order at 5:30 p.m.
Reverend Danny Davis, Refuge Full Gospel Church, gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Miller, Jones and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, and Police Lt. Hutto

APPROVAL OF MINUTES—On motion of Council Member Haney and second of Council Member Miller, the minutes of the Regular Meeting of July 1, 2014 were approved, 5 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—None

REGULAR AGENDA

- 1. Garbage Franchise Permit, Nate's Sanitation Services**—Larry Hardee addressed the Council stating that he recently purchased Nate's Sanitation, changed the name to Nate's Sanitation Services, and asked to continue the franchise agreement that the former owner had. Council Member Miller made a motion to grant a franchise agreement to Nate's Sanitation Services until the first of October, under the same pricing and conditions as the former franchisee, Nate's Sanitation. Council Member Jones seconded the motion and it passed, 5 ayes, 0 nays.
- 2. Request for Waiver of Fine—Code Enforcement Case at 512 & 518 N. 11th St.**—Devin Collier addressed the Council representing Cheryl (Chatham) Stanley and the Chatham estate. He gave a background of the case, noting that the violations had been corrected over time, that the case had gone to hearing, that the Special Magistrate had ruled there were violations of the code, and had imposed two fines totaling \$400. He asked the Council for a waiver of the fines, or one fine, noting the estate had limited funds. Council Member Miller asked if all the assets of the estate had been liquidated, and Mr. Collier said just the two parcels of real property on 11th St. which were in probate. City Attorney Sloan asked if Mr. Collier was asking for a waiver or a deferral and he responded waiver, but as an alternative, a deferral for up to six months. City Clerk Rowell noted that the Code Enforcement Officer had recommended deferral, not waiver, of the fine for no longer than one year. City Attorney Sloan asked if there was a current inventory of assets and asked again about any remaining liquid assets; Mr. Collier again responded there were no liquid assets remaining. Ms. Stanley addressed the Council about how the liquid assets had been distributed and how the property had been cleaned up. Council Member Jones asked City Attorney Sloan how the fine amounts are paid to the City and Mr. Sloan explained that it would be through a lien, and at time of closing, the fines would be paid

with interest. Mr. Collier said that if the fine was deferred, the estate would settle the total amount at the time of closing of the first property.

Council Member Miller made a motion to defer the payment of the fine amount, plus interest, for no longer than six months, lien the property, and if the property sells within the six month period, collect the total fine amount at the time of closing of the first property, but if the property remains unsold at the end of the six months, the fine amount will be due and collected. Council Member Haney seconded the motion and it passed, 5 ayes, 0 nays.

3. Police Report; New Patrol Vehicle and Staffing—Lt. Hutto addressed the Council stating that Dispatcher Pam Kania had been hired, as well as Reserve Officers Michael Brogdon and James Perdue. The officers were introduced and welcomed. He discussed the new 2014 Ford Explorer recently purchased and delivered and that is still needs the 800 mghz radio installed, which he had been able to secure through grant funding.

4. Capital Funds Update—The Council discussed the actions they approved for the surplus from last year. Council Member Miller made a motion to use a remaining amount of \$50,000 for the purchase of additional touch-read water meters. Council Member Chaple seconded the motion and it passed, 5 ayes, 0 nays.

5. Second Reading of Ordinance No. 2014-368, TECO Franchise—On motion of Council Member Haney and second of Council Member Miller, the Council voted 5 ayes, 0 nays to read the ordinance for the second time. Ordinance No. 2014-368 was read for the second time. There were no comments from the audience. Council Member Miller asked about additional gas service in the City and Mayor Musgrave said that interested citizens had met with TECO, that the cost recovery period was four years and that pro-rata cost-sharing by consumers was high. After further discussion, Council Member Miller made a motion to adopt Ordinance No. 2014-368. It was seconded by Council Member Haney and passed, 5 ayes, 0 nays.

6. Second Reading of Ordinance No. 2014-369, Parking—On motion of Council Member Jones and second of Council Member Chaple, the Council voted 5 ayes, 0 nays to read the ordinance for the second time. Ordinance No. 2014-369 was read for the second time. There were no comments from the audience. City Clerk Rowell asked that language regarding the code enforcement officer be removed from the Code sections which deal with Traffic Enforcement. Council Member Chaple made a motion to adopt Ordinance No. 2014-369 with the code enforcement language removed. Council Member Miller seconded the motion and it passed, 4 ayes, 1 nay, with Council Member Haney providing the dissenting vote.

7. **Second Reading of Ordinance No. 2014-370, Public Nuisance**—On motion of Council Member Haney and second of Council Member Miller, the Council voted 5 ayes, 0 nays to read the ordinance for the second time. Ordinance No. 2014-369 was read for the second time. There were no comments from the audience. Council Member Miller made a motion to adopt Ordinance No. 2014-370. The motion was seconded by Council Member Haney and passed 5 ayes, 0 nays.

MAYOR'S REPORT—Mayor Musgrave 1) reported on the outcome of a water meter issue from Ms. Sweich whereby she is remodeling the property so as to only require a single water meter, and read a letter from The Foltz family thanking Public Works Supervisor Brunson and the Street Department for good service.

COMMENTS AND ANNOUNCEMENTS—City Attorney Sloan said that the special meeting of the Callaway Commission, to which all the AWT partners were invited and which was to follow the City Council meeting, would not be attended by Springfield and the County. Council Member Chaple asked if there had been a decision to change trash pickup days. Mayor Musgrave said that the Public Works Supervisor felt it would be more confusing to City residents, and that he agreed.

ADJOURNMENT—The meeting was adjourned at 6:15 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
SPECIAL MEETING
PARKER CITY COUNCIL**

July 24, 2014

1:00 p.m.

Mayor Musgrave called the meeting to order at 1:00 p.m.

City Clerk Rowell gave the Invocation.

Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, and Police Chief Sweatt

ITEMS FROM THE AUDIENCE—None

1. Discuss responses to RFQ No. 2014-1 to determine health insurance agent/agency services for the City—Council Member Jones and City Clerk Rowell described the Request For Qualifications process and Council Member Jones led the discussion of the other Council Members' ranking of the proposals.

Council Member Chaple:	Standford Insurance —1 Fisher Brown Bottrell Insurance—2 Peoples First Insurance Services—3
Council Member Haney:	Barnes Insurance and Financial Services—1 Clemons Company—2 Peoples First Insurance Services—3
Mayor Musgrave:	Clemons Company—1 Peoples First Insurance Services—2 Barnes Insurance and Financial Services—3
Council Member Miller:	Barnes Insurance and Financial Services—1 Clemons Company—2 Peoples First Insurance Services—3
Council Member Jones:	Barnes Insurance and Financial Services—1 Clemons Company—2 Peoples First Insurance Services—3

Council Member Haney recommended voting at this meeting to make a decision instead of waiting until a later date. There was discussion and the Council asked that each of the agencies receiving votes by multiple Council Members (Peoples First Insurance Services, Barnes

Insurance and Financial Services and Clemons Company) have the total points tallied from the Council Members' rankings, with the low scorer being the top agency. That scoring gave yielded the following:

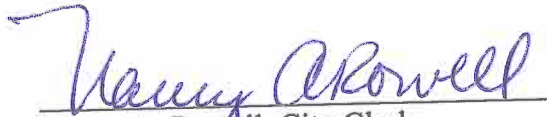
Peoples First Insurance Services—14

Clemons Company—7

Barnes Insurance and Financial Services—6

Council Member Miller made a motion that Barnes Insurance and Financial Services provide health insurance agent/agency services for the City. Council Member Haney seconded the motion, and the motion passed, 4 ayes, 1 nay, with Mayor Musgrave providing the dissenting vote. It was agreed that the Barnes agents would meet as soon as possible with Council Member Jones and City staff.

ADJOURNMENT—The meeting was adjourned at 1:47 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL
August 5, 2014
5:30 p.m.**

Mayor Musgrave called the meeting to order at 5:30 p.m.
Mr. Al Ford of Refuge Full Gospel Church gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Miller, Jones, and Mayor Musgrave. Council Member Haney joined the meeting after approval of minutes.

Also Present: City Clerk Rowell, City Attorney Sloan, and Police Lt. Hutto

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Jones, the minutes of the Regular Meeting of July 15, 2014 were approved, 4 ayes, 0 nays, after a correction to show Lt. Hutto in attendance.

ITEMS FROM THE AUDIENCE— Al Ford, a member of Public Works Supervisor Brunson's church, gave an update on Mr. Brunson's condition since his brain aneurism. He said he was making improvement and was being brought back to Gulf Coast Hospital in Panama City from Shands Hospital in Gainesville.

Joann Scott addressed the Council noting concerns about the potential sale of property on North Lakewood Dr.; that it was the former Knights of Columbus hall and was being marketed as a commercial property by Neubaure Realty, even though it is in a residential district. City Clerk Rowell stated that she had spoken to Mr. Neubaure and that he has been advised that it is a residential district; that the only way it could be used commercially would be to petition and receive a Small Scale Plan Amendment to the City's Comprehensive Plan through the Planning Commission and City Council; or that perhaps the property could be split for two residential lots. Ms. Scott asked the Council not to "let them down".

REGULAR AGENDA

1. **Request for Dock Permit, 4607 Sunset Dr.**—Barbara Davis addressed the Council asking for permission to build a dock. Council Member Jones asked if she had permits from the Corps of Engineers and DEP. It was stated that due to the dock's size, it was considered exempt from those permits but that there were still conditions to which the dock owners must comply. Greg Russell, assisting Ms. Davis, answered some questions of the Council..Council Member Miller and Council Member Jones stated that the height of the dock above the mean high water line should be as high as possible and that the contractor needs to follow all building codes. On motion of Council Member Haney and second of Council Member Jones, the dock permit was granted by the Council, 5 ayes, 0 nays.

2. Request for Variance, 5218 Tiffany Lane—Oscar Zeitvogel of Bestway Portable Buildings addressed the Council on behalf of Genice Insko, homeowner. He stated that his company was contracted to take out a previous storage building and put up another one similar in size; that they couldn't meet the required setbacks from the house; that there were no stormwater issues since no more impervious surface was being added. Council Member Jones said that the plan showed the building would be in the middle of a designated drainage easement. Mayor Musgrave said that in a meeting this morning it was confirmed that the easement would be cleared as part of a stormwater improvement project; that fences or trees or buildings in that area would have to come down for the project. After discussion, including that no structure can be built on an easement, the Council agreed to table the item until the next meeting so that the City's engineering firm can review the issue.

3. Request for Expenditure of funds for Police Department—Lt. Dennes Hutto addressed the Council explaining the problems with the air handling system in the Police Department, the steps taken to diagnose the problems and the \$11,800 proposal to replace the 42-year old internal system and rework the functional external system to work with the new internal equipment. Council Member Jones made a motion to fund a new air handling system. Council Member Miller seconded the motion and it passed 5 ayes, 0 nays.

4. 2014-2015 Budget Discussion—City Clerk Rowell reviewed the revenue estimates for the current year budget and for the 2014-2015 Utility Fund and General Fund. She noted the County increase of 1.62% water sales to the City and that the City would have to increase rates to cover the County's increase; that in addition to the 1.62%, the estimated water and sewer utility revenue had been calculated two ways--one with the annual inflationary City increase of 3%, and one with no increase; that Utility Fund estimate revenues with the 3% increase would be \$2,181,093, and without the 3% increase would be \$2,118,462. For the General Fund, she described the State revenue projections for gas, communications services and sales/use tax, how the local estimates were derived, and said the estimated revenues for FY 2014-2015 could be about \$700 higher than the estimate used for the current budget year, \$1,932,030, and that the estimates provided were conservative. She noted that at the next meeting the new health insurance agent, Barnes Insurance, would have descriptions and quotes for health plans. Mayor Musgrave asked the Council to consider purchasing two more new police vehicles and perhaps ordering them in September if there is a budget surplus this year. City Clerk Rowell reported that the AWT annual refund to the City was \$125,000 for FY 2012-2013, and that after the issue of the 2014 refunding bonds, previously collected bond reserve was no longer required and the City was refunded \$159,000. Council Member Jones said the Council needed to consult with City Attorney Sloan on the revenue stream that was pledged with original bond financing and if that would impact the decision to increase utility rates by 3%. It was agreed that for the next meeting the revenue projections would be displayed with the expense projections, along with any projections of revenue over expense for the current fiscal year.

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

August 19, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.

Mayor Musgrave gave the Invocation.

Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, and Police Lt. Hutto

APPROVAL OF MINUTES—On motion of Council Member Miller and second of Council Member Jones, the minutes of the Regular Meeting of August 5, 2014 were approved, 5 ayes, 0 nays.

ITEMS FROM THE AUDIENCE— None

REGULAR AGENDA

1. Request for Variance, 5218 Tiffany Lane — Insko / Bestway Portable Buildings—

Although a variance had been requested for the distance of the accessory structure to the primary structure, City Clerk Rowell noted that it was an issue of a building being placed on a City easement, and that buildings cannot be constructed on City easements. On motion of Council Member Jones to deny the variance requested, and second of Council Member Haney, the variance was denied by a vote of 5 ayes, 0 nays.

2. Report on Insurance Rates—Dennis Barnes of Barnes Insurance and Financial Services addressed the Council. He noted that his agency was able find a lower cost life insurance provider, Unum. Council Member Miller made a motion to move life insurance to Unum, and it was seconded by Council Member Haney. The motion passed, 5 ayes, 0 nays. Mr. Barnes discussed the soonest date to be able to get renewal information from the City's current health insurance provider, Aetna, was 45 days prior to the plan renewal date of November 1; that Barnes would amend the plan year to October 1 for the next renewal; that the renewal rates for Aetna on the document he presented were only an estimate; that they estimated at a 12% increase over current rates (about \$25,000 annually over current rate); that the Blue Cross/Blue Shield rate quotes for plans similar to the City's current plan were about a 28% increase (about \$60,000 annually over current rate); that they got quotes from United Healthcare also but those rates were higher. He addressed that Barnes had requested that Cardiology Associates and Aetna work together in the Aetna network, and that Barnes had asked Aetna to contract with the new cardiology group formed at Gulf Coast Hospital.

Council Member Jones noted that some of the employees have not gotten in-network coverage because they go to medical offices not in Aetna's network; that they aren't in the network because they don't have medical doctors in the offices, just nurse practitioners.

3. Discuss FY 2013-2014 Budget and 2014-2015 Budget—The Council reviewed the General Fund revenues and expenditures for FY 2014-2015. City Clerk Rowell noted that the proposed expenditures included a 15% health insurance premium increase. The Council reviewed the Utility Fund revenues and expenditures. City Clerk Rowell noted that the estimated revenues included figures showing no increase, and a 3% increase, in water and sewer rates. There was discussion that trolley funding was not included in the budget.

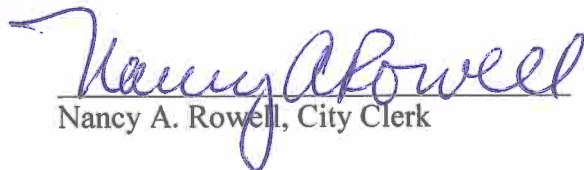
The Council then reviewed the Fund Summary document which showed for FY 2013-2014, the current fiscal year, there would be a projected surplus of approximately \$590,000, largely due to AWT refunds. The Council reviewed the capital needs presented for both funds; the projected deficit in the General Fund; and, the projected deficit in both funds under the draft budget presented.

The Council discussed and agreed to set a budget workshop on Monday, August 27, at 2:00 p.m. and to cancel the September 2 Regular Meeting.

MAYOR'S REPORT—Mayor Musgrave said the water loss for the prior month was 11%; that K-9 Officer Marlin received an honorable mention in the uniformed service canine category of the AKC; and that there was a comment in the Squall Line from a dog thanking Officer Harvey for getting him some water and working to get him better care.

COMMENTS AND ANNOUNCEMENTS—Council Member Chaple announced the Bay County League of Cities meeting on September 23 at Captain Anderson's Restaurant, and the Town Hall/5th Tuesday meeting on September 30.

ADJOURNMENT—The meeting was adjourned at 6:39 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
BUDGET WORKSHOP MEETING
PARKER CITY COUNCIL**

**August 27, 2014
1:00 p.m.**

Mayor Musgrave called the workshop meeting to order at 1:00 p.m.

Present: Council Members Miller, Jones, Haney, Chaple and Mayor Musgrave

Also Present: City Clerk Rowell, Mechanic Summerlin, and Police Lt. Hutto

WORKSHOP ITEM #1—Review of 2014-2015 proposed budget—City Clerk Rowell reviewed the documents before the Council: the Fund Summary; Utility Fund Estimated Revenues; Utility Fund Expenditures; General Fund Estimated Revenues; General Fund Estimated Expenditures, all departments shown together; and, General Fund Expenditures, department-by-department in detail. She noted the estimated revenues for the Utility Fund were conservative and noted that the estimated revenues included a 3% increase in water and sewer rates, approximately \$62,000 more than current year revenues; that certain employees' salaries are paid partially from the Utility Fund and partially from the General Fund; that there was an increase for the City's contribution to the Florida Retirement System; that after the presentation by new insurance agent Barnes Insurance, health insurance costs were re-estimated at a 22% increase over current year instead of the previously estimated 15%; that legal services expenditures had been re-allocated from the Utility Fund to the General Fund because experience showed fewer dollars spent on utility legal work than on other general City work; that the estimated expenditures for water and sewer purchased from the County were projected at the same level, even though the current year's expenditures were projected to be less, which took into consideration the increased cost (1.162%) to the City from the County for water. Council Member Miller asked if the cost for the County to maintain the City's lift stations would go down because of the improvements the City had made. City Clerk Rowell said she did not know but would check with the County. She noted the replacement of push mowers and rain-stoppers for the manholes in the budget, as well as the additional digital meters, the latter of which were identified in the documents as a capital need that could be purchased out of 2013-2014 surplus; the capital need for a replacement van to carry inmates; the capital need for an RTV, or small "run-about" vehicle, for the utility workers to use to read the meters; and the capital need for a hand-held computer to download the digital meter readings. She noted the proposed Utility Fund expenditures for FY 2014-2015 were \$1,798,140, approximately \$67,000 less than the current year's budgeted expenditures.

For the General Fund revenues, City Clerk Rowell noted that she had projected many of the state revenues conservatively and reviewed electric, gas and garbage franchise fee projections. For the General Fund expenditures, she reviewed the departments' proposed expenditures for the new fiscal year by the categories of Personnel Services, Contractual Services, Operating Expenses and Capital Outlay noting differences between current year and proposed budget.

Council Member Jones asked if Mechanic Summerlin had done a cost/benefit analysis of moving to propane for City vehicles, and Mr. Summerlin responded that with the age of the current vehicles it would be a difficult conversion. Ms. Rowell noted that the proposed capital outlay for Streets includes \$125,000 for paving but that the amount did not get carried into the correct column on the spreadsheet and the calculation would need to be re-done. Mayor Musgrave said that the amount budgeted was different than using surplus each year, that this was planning and budgeting to regularly improve the City's streets.

The Council discussed the amount of and use of the accounts entitled Disaster and Contingency and agreed that the Disaster Fund should be \$50,000; and that Contingency should be \$25,000 and used for: payout of annual leave for DROP employees, payout of annual leave for other retiring employees, payout of annual leave for employees who resign, and payout of annual leave for employees who are terminated. The Council asked that this be addressed for a vote at the September 16th Regular Meeting.

Mayor Musgrave pointed out that there were two police vehicles identified to be purchased as a capital need out of current year surplus funds, but that there was also a police vehicle identified in machinery and equipment to be purchased in FY 2014-2015 as a plan to regularly replace equipment needed. Council Member Miller asked if one vehicle would be purchased in the next fiscal year, would the Police Department need two vehicles purchased out of this year's surplus; Mayor Musgrave responded that this would get the Police Department caught up in its replacement program so that annual purchases could be on track.

The Council took a 15-minute break, for the recalculation of the street paving section and for checking to see if the County maintenance fees for lift stations would remain the same. The Council reconvened. The Clerk reported she was unable to reach the County during the break and did not have a response to Council Member Miller's question.

Updated copies were distributed of the budget documents which reflected the recalculation to include the \$125,000 in street improvements. The Council reviewed the Fund Summary showing General, Utility and Combined revenues and expenditures, as well as capital needs for the current fiscal year. After discussion, which included reducing the amount of the current year surplus to be placed into operating reserves from \$200,000 to \$100,000; reducing the projected expenditures for lift station maintenance; and, clarifying that one police vehicle was recently purchased, one is in the proposed budget for 2014-2015, and two could be purchased this year with surplus funds, the Council asked the City Clerk and Mayor to work more on the budget to bring it into balance. The Mayor noted that the focus for the Regular Council Meeting on September 16 would be health insurance quotes.

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Minutes
Workshop Meeting
August 27, 2014

Gerald Stanford, property insurance agent, addressed the Council stating that if the City kept property and casualty insurance with his agency, the rates would be the same, with no increase.

The Council discussed potential dates for public hearings in mid- and late-September, and how the need for a strong network for health providers would have to be balanced against the cost; that it would not be cost effective for the City to pay thousands more to accommodate a few employees just so that they didn't have to change doctors.

Council Member Chaple reminded the Council of the quarterly meeting of the Bay County League of Cities on September 23rd.

Mayor Musgrave adjourned the meeting at 2:46 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL
September 16, 2014
5:30 p.m.**

Mayor Musgrave called the meeting to order at 5:30 p.m.
Rev. Gary Stringfellow gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, and Police Lt. Hutto

APPROVAL OF MINUTES—Approval of the minutes of August 19, 2014 was postponed until the next meeting.

SWEARING IN OF POLICE CHIEF DENNES HUTTO — Mayor Musgrave administered the Oath of Office and new Parker Police Chief Dennes Hutto became the fourth police chief for the City.

PROCLAMATIONS—Mayor Musgrave proclaimed September 17-23, 2014, as Constitution Week, and October 2014 as Community Planning Month

ITEMS FROM THE AUDIENCE— John Barnett addressed the Council regarding speeding in Donalson Point, noting that children and animals are present, and asked for a speed bump in front of his house at 1322 Dover Road.

Joann Scott addressed the Council regarding a neighbor on N. Lakewood Drive where she believes an auto business is being operated, that there is a lot of noise and traffic there; that she had contacted Code Enforcement but that nothing has happened to help the situation yet.

REGULAR AGENDA

- 1. Geographical Information System (GIS) Demo** — Jennifer Morgan of Bay County GIS addressed the Council to describe the range of services their office provides the City and demonstrating a new website tool that helps citizens and visitors identify City services.
- 2. Request for Placement of Temporary RV/Mobile Home, 4510 Horne Ave** — Anthony Mullinax addressed the Council, apologizing for “backing into” the approval process, and asked that a non-owner resident keep an RV on his property to help remodel the existing home and keep an eye on the property. City Clerk Rowell said that the LDR required he have an existing building permit to place the RV, and that he would need to pay a fine since he had taken action without proper permitting. The Council took no action, telling Mr. Mullinax they would allow the RV to remain until the next regular Council meeting to come in and get the required

permits. Mr. Mullinax said he was trying to figure out how much the permitting and fine would cost before deciding to go forward with the project. City Clerk Rowell asked him to come in the next day to discuss costs.

3. Ordinance No. 2014-371, TECO Franchise — City Attorney Sloan explained that the ordinance was coming to the Council this time due to some miscommunication between the parties; that the intent had been for a ten-year agreement with two ten-year renewals, that the beginning date of the agreement needed to be changed; that his office had worked with TECO to correct the language and that this version repeals the prior ordinance; that TECO will have 45 days to approve and sign the agreement.

Council Member Miller made a motion to read Ordinance No. 2014-371 for the first time by title and Council Member Haney seconded the motion, which passed, 5 ayes, 0 nays. City Clerk Rowell read Ordinance No. 2014-371 by title.

4. Discussion of FY 2014/2015 Budget and Health Insurance Rates — Mayor Musgrave introduced the topic and Dennis Barnes, Barnes Insurance and Financial Services, new health insurance agent for the City Insurance. Mr. Barnes provided the Council with the quoted annual premium from Aetna, the City's current health insurer, for 2014-15 (\$258,432, a 20.18% increase over current premium), and from his recommended Option 2 from Florida Blue/Blue Options (\$275,931, an 8.14% over the Aetna increase). Mr. Barnes reported that he had spoken to Aetna representatives about their ability to contract with the current local cardiology group, and the representative said they did not have a contract. Mr. Barnes said that the newly forming cardiology group at Gulf Coast HCA would automatically be a part of the Florida Blue network. He reviewed the differences between the current plan and his recommendation of the Florida Blue/Blue Options Option 2 which he said was the best value for services. There was discussion about prescription medication price increases generally in the marketplace.

Council Member Miller made a motion that the City provide the Option 2 Plan from Florida Blue for employee health insurance. Council Member Jones seconded the motion, and it passed, 5 ayes, 0 nays. Mayor Musgrave stated although this year the plan will begin November 1, that for next fiscal year (2015-2016), the plan would begin on October 1, and the Council agreed.

Council Member Miller asked about financing three police cars, like had been done with the trash truck. There was discussion about that option instead of direct purchase. Council Member Jones said he wanted to purchase them outright with surplus money and not finance. Council Member Haney asked Police Chief Hutto to gather financing information.

Council Member Miller made a motion to order two police vehicles now, get the information on financing options, and make a decision on how to purchase at a later date. Council Member Chaple seconded the motion and it passed, 5 ayes, 0 nays.

Council Member Miller asked about raises or Christmas bonuses for employees, especially in light of the increased insurance costs. Mayor Musgrave said that in meetings with Department Heads, they had discussed giving performance or progression increases or bonuses to individuals, allowing the Department Heads to have discretion on which individuals would receive an increase or bonus, since last year there was an across the board raise. The Mayor also said that no Christmas bonuses were budgeted for all employees, that again, each Department Head could decide to use some of the funds for that. Council Member Miller suggested foregoing the Christmas bonus in light of the new insurance plan; that if at the department level they had the funds and wanted to, they could. Council Member Jones said that bonuses and raises should be at the department level, at the discretion of the Department Head and the other Council Members agreed.

The Council decided that the Budget Public Hearings would be held on September 22th and 29th at 5:30 p.m.

Council Member Jones made a motion that the Contingency Fund be \$25,000 for the FY 2014-2015 budget, and that it be used for annual leave payouts in four situations: DROP (Deferred Retirement Option Program), retirement other than DROP, resignation, and termination. Council Member Chaple seconded the motion, and it passed, 5 ayes, 0 nays.

5. Mold Remediation for City buildings—Mayor Musgrave said that a recent rain event caused water infiltration into City Hall and that employees brought it to his attention; that a mold testing company was engaged to review surfaces and do air-quality testing in several City buildings (Public Works, Police Station, City Hall, Community Building and Library); that there was mold discovered and that City employees had met with him on the results; that the mold in the highest quantity was *Aspergillus/Penicillium*-Like, which is a possible allergen and can cause respiratory irritation or infection; that there was no “black mold” (*Stachybotrys*) inside; that areas where there was moisture from air-conditioning, the cause had been repaired; that there would need to be remediation and that he was working on how that service could be procured; that the study and testing cost about \$3,500; that remediation would be much more and that the cleaning would have to be done carefully in a closed environment so that spores wouldn’t be moving to re-contaminate cleaned areas.

Joyce Fox addressed the Council, noting she was a former City employee and thanked the Council for addressing the mold issue, saying that employees had tried to get something done three years ago when she said they were all “sick with the mold”; that she had made a spreadsheet of all the buildings and where the mold is and that she was concerned about a current pregnant employee; that there had been rain events over time and that she still gets sick and gets a cold and has problems with her colds; and she again thanked the Council for doing the testing.

MAYOR'S REPORT—Mayor Musgrave read a letter praising Police Officer Klingensmith.

COMMENTS AND ANNOUNCEMENTS—Council Member Chaple reminded the Council of the Bay County League of Cities' meeting on September 23 at 6:00 p.m. and asked for more information on the City's water leaks/water loss report. Mayor Musgrave said more information would be provided. Council Member Miller asked about the funding for a new pier and ramps for the Earl Gilbert Park; City Clerk Rowell explained that there would be a meeting with a representative of the Florida Department of Environmental Protection the next day to let us know if we got the funding and if so, in what amount.

ADJOURNMENT—The meeting was adjourned at 7:07 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
SPECIAL MEETING
PARKER CITY COUNCIL
September 22, 2014
5:30 p.m.**

Mayor Musgrave called the meeting to order at 5:30 p.m.

Council Member Miller gave the Invocation.

Mayor Pro Tem Miller led the Pledge of Allegiance.

Present: Council Members Miller, Jones, Chaple and Mayor Musgrave

Absent: Council Member Haney

Also Present: City Clerk Rowell


APPROVAL OF MINUTES—On motion of Council Member Miller and second of Council Member Jones, the minutes of the Workshop Meeting of July 15, 2014, and of the Regular Meeting of August 19, 2014, were approved, 4 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—None

1. PUBLIC HEARING ON CITY OF PARKER and COMMUNITY REDEVELOPMENT AGENCY 2014-2015 BUDGETS—Mayor Musgrave commented on the proposed budget noting that staff had done a good job with the preparation, that the budget was balanced without affecting service levels to residents, that there was a positive change for health insurance for employees, that the Council had identified needed capital purchases with the surplus from the 2013-2014 budget.

Mayor Musgrave opened the public hearing. There were no comments from the public. He closed the public hearing. He thanked Council Member Jones for his work on the insurance agent and plan changes. He also noted that forecasted revenues for the end of FY 2013-2014 were forecast-only but that staff would continue to monitor to see if the forecast holds through the end of the fiscal year. Council Member Miller asked about the expenditures identified in the CRA budget, and City Clerk Rowell explained that those gave the Council the authority to spend without coming back to amend the budget, but did not require expenditures. Mayor Musgrave suggested that at some point the Council sit as the CRA to talk about development in the City.

ADJOURNMENT—Mayor Musgrave adjourned the meeting at 5:45 p.m.



Nancy A. Rowell, City Clerk

**MINUTES
SPECIAL MEETING
PARKER CITY COUNCIL
September 29, 2014
5:30 p.m.**

Mayor Musgrave called the meeting to order at 5:30 p.m.

Council Member Chaple gave the Invocation.

Mayor Pro Tem Miller led the Pledge of Allegiance.

Present: Council Members Miller, Jones, Haney, Chaple and Mayor Musgrave

Also Present: City Clerk Rowell

ITEMS FROM THE AUDIENCE—None

1. PUBLIC HEARING ON CITY OF PARKER and COMMUNITY REDEVELOPMENT AGENCY 2014-2015 BUDGETS—Mayor Musgrave opened the public hearing. There were no comments from the public. He closed the public hearing.

2. RESOLUTION 2014-326: Adopting Final Budget for FY 2014-2015—Resolution 2014-326 was read by title. On motion of Council Member Miller and second of Council Member Jones, Resolution 2014-326 was adopted, 5 ayes, 0 nays.

The Council then sat as the Community Redevelopment Agency

3. CRA RESOLUTION 2014-18: Adopting Final Budget for F 2014-2015—CRA Resoution 2014-18 was read by title. On motion of Council Member Miller and second of Council Member Chaple, CRA Resolution 2014-18 was adopted, 5 ayes, 0 nays.

The Council then sat again as the Parker City Council.

ADJOURNMENT—Mayor Musgrave adjourned the meeting at 5:33 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL
October 7, 2014
5:30 p.m.**

Mayor Pro-Tem Miller called the meeting to order at 5:30 p.m.
Rev. Gary Stringfellow gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Jones, and Mayor Pro-Tem Miller.
Absent: Mayor Musgrave was out-of-town.

Also Present: City Clerk Rowell, City Attorney Sloan, and Police Chief. Hutto

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Jones, the minutes of the Regular Meeting of September 16, 2014, the Special Budget Meeting of September 22, 2014, and the Special Budget Meeting of September 29, 2014, were approved, 4 ayes, 0 nays..

ITEMS FROM THE AUDIENCE— None

REGULAR AGENDA

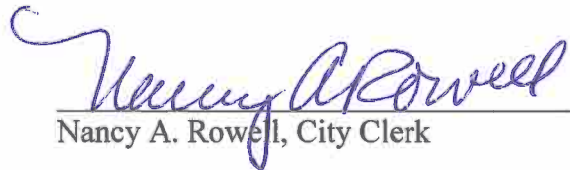
1. **Second Reading Ordinance No. 2014-371, TECO Franchise**—Council Member Haney made a motion to read Ordinance No. 2014-371 for the second time by title and the motion was seconded by Council Member Chaple. The vote was 4 ayes, 0 nays, and City Clerk Rowell read the ordinance by title. Council Member Haney made a motion to adopt Ordinance No. 2014-371, the motion was seconded by Council Member Chaple, and Ordinance No. 2014-371 was adopted, 4 ayes, 0 nays. TECO Representative Jim Adcock introduced himself and answered a question about yellow line markers.

2. **Garbage Hauler Franchise Agreements**—City Clerk Rowell reviewed the garbage companies seeking franchise agreements with the City and their prices; that there was a late payment by Mr. Trash and that a 5% penalty had been applied and communicated to Mr. Trash company according to the agreement they had signed. Mayor Pro-Tem Miller noted that utility late penalty is 15% and that the penalty could be raised in the future. Council Member Haney made a motion to renew the agreements with all the haulers, with Mr. Trash's agreement becoming effective only upon receipt of the late fee payment. Council Member Jones seconded the motion, and it passed, 4 ayes, 0 nays. Council Member Chaple asked about any liability the City might have if a franchisee employee is injured and City Attorney Sloan responded that the City would not be responsible, and it indemnified in the agreement.

MAYOR'S REPORT—None

COMMENTS AND ANNOUNCEMENTS—City Clerk Rowell let the Council know that the City would need to enter into a new contract for performing roadside maintenance work and receiving reimbursement; previously DOT had contracted directly with the City, but that DOT has subcontracted the management of maintenance contracts with a company named ICA; that the amount the City would receive would be less; and that the contract would be reviewed by the City Attorney. Council Member Chaple asked the Council to think about having the City pay for the Bay County League of Cities quarterly meetings.

ADJOURNMENT—The meeting was adjourned at 5:53 p.m.


Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL
October 21 2014
5:30 p.m.**

Mayor Musgrave called the meeting to order at 5:30 p.m.
Rev. Craig Walker gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave.
Also Present: City Clerk Rowell, City Attorney Sloan, and Police Chief. Hutto

APPROVAL OF MINUTES—On motion of Council Member Miller and second of Council Member Chaple, the minutes of the Budget Workshop of August 27, 2014 and the Regular Meeting of October 7, 2014 were approved, 5 ayes, 0 nays..

ITEMS FROM THE AUDIENCE— Ms. Gloria Fritz of 5220 Kendrick Street addressed the Council regarding a storage unit/pod in their yard; that she had received a permit for three months but had failed to renew it for an additional three months due to having to assist her mother in South Carolina; that she was requesting one more renewal for three months and that they would be done with the storage at that time. Mayor Musgrave noted that this would be an exception to the LDR requirements to grant the third 90-day period; Council Member Haney asked if there had been any neighbor complaints and she responded “no”. Council Member Haney made a motion to grant the exception and to approve the request for another 90-day period, and Council Member Miller seconded the motion. The motion passed 5 ayes, 0 nays.

Joyce Fox of Callaway asked for an update on mold remediation and the Mayor responded that work was being done to create the Request for Proposal. She also asked about sick leave donations to Cecil Brunson, complained that the City website was not updated with the latest minutes, complained that the minute books were not being kept in the same manner they had been kept in previous years, specifically that pages were not being numbered and that meeting notices and agendas were no longer kept in the minute books.

REGULAR AGENDA

1. Request for Dock Permit, 4333 E. Hwy 98— The permit was requested by property owners James and Rhonda Mitchell who were unable to attend the meeting. The Council reviewed the backup material with the recommendation from development review to grant the dock permit. Council Member Miller asked a question about riparian rights. The Council and staff were unable to provide a response. The item was postponed to be heard again at the next regular meeting on November 4, 2014.

Mayor Musgrave announced that K-9 Officer Marlin, on September 17, 2014, was nominated for the AKC ACE Award for K-9 Excellence at the national level. While he did not win, he was recognized for his duties and performances in Law Enforcement and Search and Rescue. Mayor

Musgrave presented the medal to Marlin for K-9 Excellence and praised his owner/handler, Officer Jason Klingensmith, for his work with Marlin.

2. **Arrival of New Trash Truck**—City Mechanic Summerlin addressed the Council to give an update on the new trash truck, inmate van and RTV/meter reading vehicle, noting that all were in and were parked across the street for inspection, that it should be four years before another trash truck was needed and nine years before another van was needed, that the RTV gets 56 miles to the gallon and that it was street legal for the City. Council Member Jones asked how the street sweeper was working and Mr. Summerlin responded that it was fine, just that having a position unfilled, it hadn't been in service a lot.

Mayor Musgrave introduced new Police Officer Mikaela Strickland and she was welcomed to the City with applause from the Council and audience.

3. **Police Vehicle Purchase Options**—Police Officer Klingensmith addressed Council Member Miller's question from a previous meeting regarding the best purchase option for police vehicles, buying outright or financing. After discussion, the Council agreed that the purchase should occur as originally discussed—an outright purchase of two 2015 vehicles now and another 2015 vehicle in March. It was noted that the vehicles will be SUV style, and that the K-9 vehicle would be outfitted at the factory.

4. **Infrastructure Corporation of America (ICA), Roadside Maintenance Contract**—Mayor Musgrave introduced the topic, noting that this was a relationship with a private group which was now managing the local mowing contracts; that previously the Florida Department of Transportation (DOT) had contracted directly with the City; that he did not think the contract was ready for action by the Council, that there were penalty and performance elements that were too stringent; that City Attorney Sloan is working to make the contract more acceptable to the City. Council Members Miller and Jones expressed concern about the terms also, and it was agreed that the contract would be brought back when it had been improved. Council Member Chaple asked if there was a program for plant replacement, that he had seen some plants that had "winter kill".

MAYOR'S REPORT—None

COMMENTS AND ANNOUNCEMENTS—Council Member Miller noted that the Parker Masonic Lodge was donating a flag for Parker Elementary School and it would be dedicated on Friday, October 24th, at 11:00 a.m.

City Clerk Rowell asked if the Council wanted to use a competitive process for selecting an audit firm and the members said they did.

ADJOURNMENT—The meeting was adjourned at 6:10 p.m.



Nancy A. Rowell, City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL
November 4, 2014
5:30 p.m.**

Mayor Musgrave called the meeting to order at 5:30 p.m.
Rev. Dr. Richard Connor gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave.
Also Present: City Clerk Rowell, City Attorney Sloan, and Police Chief. Hutto

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Miller, the minutes of the Regular Meeting of October 21, 2014 were approved, 5 ayes, 0 nays..

Mayor Musgrave shared with the Council and the audience the activities of Government Day on October 24th, where the City partnered with Parker Elementary School to host 5th graders to learn about city government and serve as Honorary Mayor, Fire Chief and Police Chief for a a day.

ITEMS FROM THE AUDIENCE—None

REGULAR AGENDA

1. **Request for Dock Permit, 4333 E. Hwy 98**— Rhonda Mitchell addressed the Council regarding the request. Council Member Miller said that his question from the prior meeting had been answered and that the dock was being placed in the center of the property according to DEP guidelines. Council Member Miller made a motion to approve the dock permit and Council Member Haney seconded the motion. The motion passed, 5 ayes, 0 nays.
2. **Request for Placement of Temporary RV/Mobile Home, 4333 E. Hwy. 98**—Rhonda Mitchell addressed the Council regarding the request. It was noted that the 14-foot camper would be in the back yard and that if placement was granted, it would be for a period not to exceed one year. Council Member Jones made a motion, seconded by Council Member Miller, to allow placement of the camper in the back yard, during remodeling/construction of the home and the dock, for a period not to exceed one year. The motion passed, 5 ayes-0 nays.
3. **Sick Leave Donation Policy**—City Clerk Rowell described the current situation where employees leaving the City are not paid out for that leave, but are able to donate their sick leave to an employee with no Council or management intervention. The Council discussed that employees should have a legitimate need for sick leave donations. Fire Chief Kelly addressed the Council as to past history of how sick leave donations were handled in the City. Council Member Jones made a motion to amend the City Personnel Policy to have the Council make the decision on donations of sick leave by a current employee, only to an employee with a legitimate health need who does not have any remaining leave of any type of their own. Council Member Haney seconded the motion, and it passed, 5 ayes, 0 nays.

MAYOR'S REPORT—None

COMMENTS AND ANNOUNCEMENTS—Council Member Haney said he wanted to talk about raises recently given. He said he did not recall any talk about raises at any of the meetings; that raises and other personnel decisions should go through the Council; that he felt the Council didn't know about certain decisions; that employees that didn't get raises were upset. Mayor Musgrave said that it was discussed at a previous meeting and that the Council had agreed that department heads were responsible for identifying employees for raises and bonuses and for including the funds to accomplish that in their budget requests. Council Member Miller said that the Council had not been involved in individual raises for employees in the past. Council Member Chaple said that he thought the department heads should be responsible for the management and salary of their employees, that the Council doesn't know the work of individual employees, and that they were responsible for managing their approved budgets. Council Member Haney noted again that he'd heard complaints from employees and that he thought it was "underhanded".

ADJOURNMENT—The meeting was adjourned at 6:05 p.m.


Nancy A. Rowell City Clerk

**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL
November 18, 2014
5:30 p.m.**

Mayor Musgrave called the meeting to order at 5:31 p.m.
Mike Foy of The Gideons gave the Invocation.
Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave.
Also Present: City Clerk Rowell, City Attorney Sloan, and Police Detective Wilson

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Miller, the minutes of the Regular Meeting of November 4, 2014 were approved, 5 ayes, 0 nays.

ITEMS FROM THE AUDIENCE—None

REGULAR AGENDA

1. **Report on Grant Applications**—Elizabeth Moore of Preble-Rish, Inc., the City's engineering firm, addressed the Council regarding various grant applications and awards. She gave the Council members a document and reviewed: 1) the grants that were funded and by which entity (11th Street Stormwater Improvements Project—Northwest Florida Water Management District, \$1,013,476; Earl Gilbert Park Fishing Pier/Boat Ramps Project—Natural Resource Damage Assessment/Deepwater Horizon and BP/DEP, minimum of \$844,200 with potentially another \$120,000; and Water Valve Replacement Project—Northwest Florida Water Management District), and, 2) those grants applied for but still unfunded (Watermain Replacement and Additional Fire Hydrants; Stormwater Master Plan; CRA Wastewater Project; Parker Sidewalk Project on Business Hwy. 98; Cheri Lane/11th Street Stormwater Phase II). She stated that the unfunded projects would continue to be submitted to appropriate funding entities at no cost to the City.

Council Member Chaple asked if the fishing pier project had a final design and Ms. Moore responded that only initial drawings were done, that DEP would contract out the design and construction, but would work with the City for input on the design of the project.

Council Member Haney asked for an update on the Lake Street retention pond and Ms. Moore responded that that was the 11th Street Stormwater Project, and responded to his question that it should alleviate the problems with the flooding at Cheri Lane.

2. **Report on New Utility Vehicle**—City Mechanic Summerlin and Utility Leader Avitia addressed the Council. Mr. Summerlin stated that Mr. Avitia read 535 water meters in a large area of the City; that using one of the Ford V-8 pick-up trucks, he would have used 16 gallons of gas and it would have taken approximately 11 hours; that with the new Bulldog utility vehicle,

Mr. Avitia used 1.5 gallons of fuel and finished reading the meters in approximately 8 hours. Mr. Avitia said that using the new vehicle to read the meters was great; that he could get close enough to read the meters without leaving the vehicle and that saved time; that two citizens stopped him to ask about the new vehicle and that they said to tell City Hall it was a good idea for the fuel savings. Council Member Haney noted that the vehicles were not heated or cooled. Mayor Musgrave asked how many utility vehicles it would take to do all the meter reading and Mr. Avitia responded that three total should be enough. After discussion about the age of the existing fleet of trucks for utility work, and the cost, durability and cost savings of the utility vehicles, Council Member Miller made a motion to purchase one other utility vehicle. The motion was seconded by Council Member Jones and passed, 5 ayes, 0 nays.

MAYOR'S REPORT—Mayor Musgrave: 1) stated the monthly Water Loss Report showed a higher loss for October but that the annual loss is still 12-13% and that he was meeting the following day with a representative of Florida Rural Water Association to begin a study of where and why the water loss is occurring; 2) discussed the goals set previously by the Council and the priorities brought by the citizens in a recent survey, and asked that the members consider revisiting their work and setting slightly longer term goals to create annual work plans.

COMMENTS AND ANNOUNCEMENTS—Council Member Miller asked about the County's action on a development/construction project at the edge of Mexico Beach and Tyndall and Mayor Musgrave noted that that project is one Tyndall was not favoring because the Air Force wants more "buffering", similar to what it has said about development in Parker at the foot of the bridge.

Mayor Musgrave made a statement in response to comments at the last Council Meeting regarding pay adjustments and read a portion of the minutes from the September 16, 2014 Council Meeting. His statement and that portion of those minutes are attached as part of this meeting's minutes.

ADJOURNMENT—The meeting was adjourned at 6:07 p.m.


Nancy A. Rowell, City Clerk

Submitted for Record
by Mayor Musgrave
11/18/2014

I was accused last meeting of being underhanded when it came to the pay treatments done in October. I had responded that in previous meetings the Council had agreed that all pay treatments would be done by each department head, whether it was awarded as raises or bonuses. The item the Council approved was the overall budget for each department.

Evidently there are individuals in the community that do not like one or two of our employees. These individuals felt it necessary to request all of the pay treatment information and once reviewed, voiced disagreement with some of the treatments given. It is disappointing that some would rather create dissention within our workforce than unity and teamwork. We've made great strides in the pride felt not only by our employees but also by the community, and it would be disheartening to this progress reversed.

Since the accusation was made during a formal Council meeting, I feel obligated to read for the record the section of the minutes where this approach to pay was approved unanimously by the Council.

See attached section of minutes

I would hope negativity will not be the standard by which this community is known.

Council Member Miller asked about raises or Christmas bonuses for employees, especially in light of the increased insurance costs. Mayor Musgrave said that in meetings with Department Heads, they had discussed giving performance or progression increases or bonuses to individuals, allowing the Department Heads to have discretion on which individuals would receive an increase or bonus, since last year there was an across the board raise. The Mayor also said that no Christmas bonuses were budgeted for all employees, that again, each Department Head could decide to use some of the funds for that. Council Member Miller suggested foregoing the Christmas bonus in light of the new insurance plan; that if at the department level they had the funds and wanted to, they could. Council Member Jones said that bonuses and raises should be at the department level, at the discretion of the Department Head and the other Council Members agreed.

The Council decided that the Budget Public Hearings would be held on September 22th and 29th at 5:30 p.m.

Council Member Jones made a motion that the Contingency Fund be \$25,000 for the FY 2014-2015 budget, and that it be used for annual leave payouts in four situations: DROP (Deferred Retirement Option Program), retirement other than DROP, resignation, and termination. Council Member Chaple seconded the motion, and it passed, 5 ayes, 0 nays.

5. Mold Remediation for City buildings—Mayor Musgrave said that a recent rain event caused water infiltration into City Hall and that employees brought it to his attention; that a mold testing company was engaged to review surfaces and do air-quality testing in several City buildings (Public Works, Police Station, City Hall, Community Building and Library); that there was mold discovered and that City employees had met with him on the results; that the mold in the highest quantity was Aspergillus/Penicillium-Like, which is a possible allergen and can cause respiratory irritation or infection; that there was no “black mold” (Stachybotrys) inside; that areas where there was moisture from air-conditioning, the cause had been repaired; that there would need to be remediation and that he was working on how that service could be procured; that the study and testing cost about \$3,500; that remediation would be much more and that the cleaning would have to be done carefully in a closed environment so that spores wouldn’t be moving to re-contaminate cleaned areas.

Joyce Fox addressed the Council, noting she was a former City employee and thanked the Council for addressing the mold issue, saying that employees had tried to get something done three years ago when she said they were all “sick with the mold”; that she had made a spreadsheet of all the buildings and where the mold is and that she was concerned about a current pregnant employee; that there had been rain events over time and that she still gets sick and gets a cold and has problems with her colds; and she again thanked the Council for doing the testing.

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**MINUTES
REGULAR MEETING
PARKER CITY COUNCIL**

December 2, 2014

5:30 p.m.

Mayor Musgrave called the meeting to order at 5:30 p.m.

Reverend Danny Davis gave the Invocation.

Mayor Pro-Tem Miller led the Pledge of Allegiance.

Present: Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave.

Also Present: City Clerk Rowell, City Attorney Sloan, and Police Chief Hutto

APPROVAL OF MINUTES—On motion of Council Member Chaple and second of Council Member Haney, the minutes of the Special Meeting of July 24, 2014 were approved, 5 ayes, 0. Approval of the minutes of November 18, 2014, was postponed until the next Regular Meeting.

ITEMS FROM THE AUDIENCE—None

REGULAR AGENDA

1. Street Resurfacing Project—Mayor Musgrave distributed a map of the streets identified by Public Works that most needed resurfacing and asked the Council to also refer to the prioritized list of the entire or partial streets, which were: Berney Ave., Park Blvd., Teri Lane, Park St., N. Lakewood Dr., Pine St., Logan Ct., High St., Kendirck St., Hickory St., Marla Dr., 11th St., and Lake Dr. He noted that the last two would be deferred until after the stormwater project in the 11th St., Lance and Cheri Lane area was complete. The Mayor also said that the City would use a company identified by Panama City's competitive vendor selection process, CW Roberts, to do the paving work at the same cost per linear foot as given to Panama City. He said that as soon as the paving costs were received for each of the roadways, the project and contract would come back to the Council for approval. Council Member Miller asked that the mobilization fees be looked at, if part of the project would be deferred, so that the City would not have to pay twice. Mayor Musgrave said he would try to get a single fee only.

2. Banking Service—City Clerk Rowell said that the City currently banked with Regions Bank and Hancock Bank, both of which are Qualified Public Depositories, required for governmental banking; that the Hancock branch in Callaway which the City used had closed in July and that due to distance, deposits are difficult to make; that a contract for armored truck pickup could be implemented; that there were no problems with either bank, other than location. She asked if the Council would like to seek proposals for banking services. Council Member Chaple said he preferred to do business in Parker whenever possible but that seeking proposals was a good idea. Council Member Miller said that the City should seek whichever bank gave the best services to the City, whether that was in rates or level of customer service; that a good relationship was important. Council Member Jones said that it was important to have a bank that provided personal contact for fast and easy access for the City. Mayor Musgrave agreed with Council Members Chaple, Miller and Jones. City Attorney Sloan said he thought a

Request For Proposal (RFP) process would be the best way to identify the services banks could provide the City. Council Member Haney asked about direct deposit and City Clerk Rowell responded that that would be an important service the City would request. The Council asked that the City Clerk and City Attorney begin work on an RFP, and in the meantime get armored truck services engaged for a six month period so that the Police Department can be relieved of taking deposits to the bank. Council Member Jones said that the RFP should be focused on banking in the immediate area of Parker.

MAYOR'S REPORT—Mayor Musgrave: 1) reported that the Fire Department had received a certificate of appreciation for participation in National and Florida Fire Incident Reporting Systems; 2) asked Council Members to bring ideas and suggestions for City goals to the first Regular Meeting in January.

COMMENTS AND ANNOUNCEMENTS—Council Member Jones asked when the Florida Department of Transportation would begin the repaving of Business 98 and Council Member Miller said that he thought the work had been bid in October with paving to begin in February. Council Member Miller said there was a Bay County TPO meeting the following day at 3:30 and invited the attendance of the other Council Members. Council Member Haney asked about the progress on getting better lighting in the parks and if there were estimates for repairing. Mayor Musgrave noted that Terry Forehand of Public Works was working on that with an electrician and getting costs; Council Member Haney suggested replacing lights in one park, and then work on the other. Council Member Chaple asked if other Council Members were planning to attend the Northwest Florida League of Cities meeting on December 4th; others responded they were not.

ADJOURNMENT—The meeting was adjourned at 6:06 p.m.


Nancy A. Rowell, City Clerk